

Board of Directors Meeting & Orientation
Thursday, September 26 and Friday, September 27, 2019
Hulbert Outdoor Center | 2899 Lake Morey Road | Fairlee, VT 05045

Board Meeting Minutes: Friday, September 27, 2019

Call to Order at 9:09 AM Quorum Established at 9:13 AM 21/28 – (see end of minutes for attendance)

- **Roll Call** at **9:13 AM**
- **Quorum** established 21 of 28 voting members

Approval of Agenda- President, Rick Williams presented agenda

- Changes:
 - Andrea motioned to add institutional membership discussion to agenda under new business.
 - Ramon seconded, passed unanimously, 9:15 am
 - Melissa would like to add discussion on combining CD accounts to old business
 - Josh seconded, passed unanimously, 9:16 am

Action: To approve the agenda as amended

Motion by: **JOSH GAGNON** to approve agenda as amended

Second by: **BRIAN POST**

Motion carries, at 9:18 AM, unanimously

Secretary Report – Eric Pratt report sent out via email, on Wednesday

- SUBMITTED BY EMAIL FOR REVIEW
- Changes:
 - “Senator Russell” should be changed to “Representative Russell” in Massachusetts report.
- Discussion:
 - Committee chair assignments to be approved
 - Motion by: Karen Madden, Seconded by: Steve Visco, no discussion
 - Motion carries at 9:21 am, unanimously

Action: To approve **June 2019 Board Meeting Minutes** as amended

Motion by: **STEVE VISCO** to Accept the **April 2019 Board Meeting Minutes** as amended

Second by: **MELISSA GOYAIT**

Motion carries, at 9:20 AM, 9 abstentions

Treasurer Report – Janelle Humphrey- Reports out- please see written report for full details

- Been pretty slow since June
- EOC PD event coming up. Deposit has been placed on hotel. Received some memberships transferred over from bank.
- Big project was getting our non-profit taxes filed over the summer.
- After finance meeting, we will be ordering a Square card reader to have at the conference to take payments.
- Put the new budget into QuickBooks so we can make edits and will be closing out the fiscal year soon. Just reconciled August but wanted to get through this meeting before closing out anything.
- Karen brought up budget lines that were over 150% and needed to be voted on. Steve reminded that we did so in June.
- We made money over the course of the year. Net income \$5,745.

Action: to Approve the Treasurer’s Report

Motion by: **STEVE VISCO** to approve the Treasurer’s Report

Second by: **JOSH GAGNON**

Motion carries, at 9:27 AM, unanimously

Finance Committee – Melissa Goyait- Reports out – please see written report for full details

- Reconciled May, June, July, and August
- In report, accidentally wrote, “September,” but it should have read, “August.”
- A screen shot was provided of State of the State, including Checking account, financial account, and CD account
- In Finance Committee last night, three goals were determined:
 - Goal 1: Create deadline policies to be efficient and responsible with budget, making them clear and standing behind them.
 - Goal 2: Purchase a card reader for silent auction to help increase revenue.
 - Goal 3: Wrap up CD discussion from June meeting, as this makes sense to do with new board in the new FY and we will discuss in New Business today.
- Question about what standard operating procedure is for having 150% of budget in standing assets.
 - Steve noted that an accountant said we should have one year’s budget in reserve in case.
- Combined assets are currently:
 - Expenses for the year: 195,761
 - Our monthly account stays around roughly \$140-150,000 throughout year.
 - Rick reminded that in the past we have not been so financially stable.
- Question posed about why we keep so much in a checking account.
 - Having money in there allows us to increase line items more easily.
 - Steve wonders if the board would consider making a fair share donation like Maine has done since we do have a surplus.
 - Rick added a \$3,145 donation to COE to balance the budget.
 - If this is put in budget, does it set a precedent?
 - Steve mentioned that it could be an August donation.
 - Melissa mentioned in the past it has been an obstacle for people who want to be president to donate \$1000 to Fair Share. Could we cover this donation for them or split the cost half and half
 - Guarav mentioned using board funds to match any other donations from members.
 - It feels like we would be paying the president so we would want to check on that.
 - Karen mentioned that it may be recommended, but it is not an expectation to donate. Some people don’t do so.
 - Stephanie had not heard of this \$1000 donation be mentioned in her meetings in three years. Rick corroborates.
 - Sarah noted that there is some pressure to increase level of giving when in roles of more power. Some people put pressure on themselves to donate after seeing others donating. Also mentioned that there are other costs tied to being president, phone calls, fundraising events, etc.
 - We should get message out to prospective presidents that there isn’t such an expectation.
- Rick took a middle road approach on the budget proposal.
 - Biggest change: No AMLI which saved us \$15-16,000
 - Increased Policy Seminar budget to \$20,000
 - Moved money into TRIO day for food
 - Had it in the wrong line last night. It is not actually included in hotel line.
 - Changed food to \$16,000 and hotel to \$1,000.
 - Added \$2,500 increase to Executive Leadership institute.
 - Steve is wondering whether or not hotel and food should be on two separate line items. Sometimes hotel and food are one bill.

- Steve recommends that if food is in hotel cost, then it should be in hotel line and food line should be used only if it is for outside food coming in.
 - Melissa mentioned that we could keep food line low and hotel higher.
 - Amount should be based on realistic estimates for attendees and food.
 - Josh offered three things to take into consideration:
 - We went way over on participant numbers
 - Lunch was not included and ended up being expensive
 - 30% tax on top of bill making meals cost higher than they were documented
 - Randy said that NEOA is based in MA so we may get a break taxes in MA and RI
- Randy asked if there was still an option to buy A/V equipment as it had been discussed previously. Casey has reached out to Connecticut to see their needs for the conference.
 - Rick has confirmed that we have not budgeted for that.
 - Sarah asked if we could put a line with a \$0 amount for A/V but so we can have it on the radar as something we want to think about.
 - Melissa mentioned that there is hesitation to buy equipment now, because we do not have the Tech committee to discuss housing, maintenance, etc.
 - There is an expectation of when you take on an event like TRIO Day or a conference, your team takes care of finding equipment, so it doesn't fall solely on Casey.

Action: To approve budget as presented.

Discussion:

- Concern of voting on budget if we have not seen a hard copy to review.
- Ray confirmed, as we should do our due diligence on the budget
- Steve mentioned that we can alter things as we go, and that people who have budget lines were in the discussion last night

Motion by: **JOSH GAGNON** to Accept the president's budget as presented

Second by: **MELISSA GOYAIT**

Motion carries, at 10:02 AM, by a majority, 3 abstentions

Vice President's Report – **Jessica Coronel**- reports out for Robert Pote and Bidya Ranjeet- please see written report for full details

- Excited to host the conference
- Working to recruit people for workshops
- Dates changed from March 31 to April 2, 2020
- Next week is first general body meeting to discuss conference ideas and needs for jobs
- Discussing with Casey about Tech and having someone designated to handle it all
- Planning to see the rooms to get tech needs, etc.
- Seeking surveys from past conferences, insight, etc.
- Seeking presenters for conference:
 - Rockell Baroli, Chris Kukk, Cornita Wakefield (Speak Life Foundation)
- Would like to vote on possible themes for the conference. The committee can decide.
- There is question if they have someone speaking who is an author. PD in the past has offered a “book club” throughout the year leading up to the conference and then has a keynote and workshop at the conference.
- Elaine would like to be in communication with conference committee to ensure that retirees are added to conference booklet.
 - Ray mentioned that everything happening at the conference should be included in the booklet.

Past President Report – Stephanie Cruz – Reports out, please see written report for full details

- Stephanie is chairing the Nomination Committee, a committee of one.
- As the year progresses, Stephanie may talk to any one of us to change roles on board or, if we know someone who would be good on the board, we should let her know.
- Some years it is more difficult than others and she wants to have this set before we go to the conference.
- One of her roles with COE board was serving on the TRIO Alumni and Achievers Committee last year and will be chairing this year. Sometimes it is a struggle to get nominations on the local level, so she hopes that we don't see that at New England level. It's an opportunity to get national recognition.
- Last year, there was an attempt replicating a Fair Share style of phone call communication. Would want one or two people from each region being in on a call discussing Achievers. Would like an alum on the call as well.
- COE Alumni Affairs Coordinator is now Justis Lopez.
- Angelica Vialpando will be back.
- In the past we have talked about inviting people to attend the board meetings in the state that meeting is being held, so people can see what we do. They may be more willing to serve on the board. This would be void of hotel accommodations, etc.
 - We could kick it off at the annual conference, where their accommodations are already taken care of.
 - Years ago, we would invite people who had been in the field for a long time to pick their brains since they have such great wisdom.
- Next Fair Share call will be coming up soon. The more people to be on the call, the better.
- Next meeting we will have numbers and make moves.
- Goal: we will be number 1!!!
- Question of whether or not we had offered NEOA Achievers to be able to select an option to be nominated for the National Achiever award. This could easily be added to our application.

President's Report – Rick Williams - Reports out, please see written report for full details

- It has been an interesting year traveling around and there is a huge amount of support to do this position. Never, has he felt alone and has many colleagues to guide him.
- Important for people to understand that it is not too much to take on.
- Rick has reached out to Lynn with PD questions
- What he didn't realize is that events come in in May, June, July, and August, but has been able to reach out to others to get help.
- COE was great! The fun run was a wonderful event.
- It was great to make personal connections with members that he has known from online communication.
- Going to EOA conference in Detroit in November 2020.
 - All regional presidents are traveling to each other's conferences.
- He noted that the Achievers ceremony is held at the end of the conference, but it would be nice if it were earlier in the conference.

President-Elect Report – Brian Post - Reports out, please see written report for full details

- He is absorbing a lot of info from many people who have held position before.
- At COE, he talked to many people about service, etc.
- He is looking forward to learning role, traveling along, and gaining experience.
- He has been preparing his staff for what it will mean for him to be in this role.
- Contacted Kim Kossl and Helms Briscoe starting to work on TRIO Day and conference for 2021.
 - Helms Briscoe really helps by reading contracts at different hotels and comparing costs.
 - Sometimes difficult to plan ahead when we don't even have chairs in place yet

Meeting called to Recess at 10:35 am
Meeting Resumed at 10:54 am

Committee Reports

Alumni – Randy Schroeder – Reports out, see written report for details

- The Alumni Ambassadors program started a few years ago but has not done anything as of late.
- Identify Alums, Connecting and acknowledging them
 - Hoping to increase nominations for achievers
- Alumni database- Casey has done work to organize better. Now we just need to update it more.
- We could highlight past achiever nominees who did not get selected, on our website.
- Maine is planning to do a Zoom call to get some insight about what alums need.

Development – Ramon Gonzalez- Reports out, see written report for details

- They are talking to people.
- Looking to continue to build on work from last year.
- Our goal is \$12,000 but Ray's personal goal is \$20,000.
- Hoping to look for smaller donations in hopes to get more donations that will add up to a larger sum.
- Linda Schiller would like help with the auction.
 - Elaine suggested that each state president should get someone to help with the silent auction.
- Following up with sponsors to make sure they get what they deserve from their sponsorship.

Advocacy: Legislation & Education/State Initiatives– Sarah Morrell- Reports out, see written report for details

- Prepping materials for state initiative proposals for this year.
- Looking forward to proposals from each state this year.
 - Helps achieve strategic plan goals as well as supporting your TRIO programs.
 - Sarah is happy to help with the proposal writing process.
- Money is available now
- Three goals:
 - 1: Focus on defining state liaison role and how it works within the board and work on orientation for incoming state liaisons in June in order to get them on board ahead of time and to show how they can be mentored.
 - 2: Create a subcommittee to look at how constituents interact with NEOA and COE, streamlining the PR process.
 - 3: Develop advocacy workshops at conference with reps and aides in order to build advocacy (for example having Kim Jones in tandem with someone from a rep's office present at the conference, as a way to introduce them to TRIO without directly asking for money. This would develop members' ability to speak with reps appropriately).
- Connecting with reps locally is very important as well.
- In the past, states have used initiative grants to invite university presidents to the achiever's luncheon.

Membership – Andrea Dawes- reports out, see written report for details

- We are up to 80 paid members as of this morning.
- We are getting folks to pay. Some have reapplied but not paid yet.
- Goal is to get as many as Steve had last year, close to 300.
- Goals:
 - 1: Expand access to NEOA membership data to states via state liaisons and membership chair. Access NEOA database and state liaison will clean up state data and report back to membership chair. Hopefully this will be done by November. Report back to states by January (3rd board meeting).
 - 2: Explore board membership: Identify pros/cons of institutional membership, explore levels of prices, and potentially offer a break out session at the conference for any members who may be interested. Submit findings and filing a report at the June meeting. 2019-2020 would be an exploratory year in hopes that we could move something forward in the bylaws for next year.

- 3: Establish a hard connection between NEOA and state memberships regarding mailing lists, information disbursement, etc. This would close gaps between becoming a member and receiving information from the association. Also, there would be potential for connecting the registration of a member for both NEOA and their state association at the same time.

NEOA Achiever – Elyse Pratt-Ronco- reports out

- Looking forward to getting to work
- It was noticed that Achiever is not mentioned in the Strategic Plan, so she is not sure which section to put her report in.

Newsletter and Retirees– Elaine Leavitt- reports out, see written report for details

- Gathering info for the first newsletter.
- Hopefully the draft will be out in two weeks, with the first copy being released at the end of October.
- Planning to use survey data and publishing that.
- State Liaisons- Elaine will reach out to get state specific stories soon.
- If anyone knows of any retirees, please share with Elaine so she can begin collecting information so they can be recognized properly.
- It would be great to have a retiree like Dan Gordon write a piece about advocacy for the newsletter.

Professional Development– Lynn Ploof-Davis- reports out, see written report for details

- Information has come in around EOC conference and registration.
 - Casey received price chart updates for the form stating an increase in member fee by \$5. He did the math and if someone renews their membership and registration fee, it is the same as a non-member registration.
- Board sets prices for registration
- There are people who will just go to the PD day and not pay membership
- **Lynn makes motion to increase non-member registration for EOC conference to \$90.**
 - **Josh seconded.**
 - **Discussion:** Easier for treasurer if dollar amounts for different levels is different which makes things easier to decipher when checks come in.
 - **Motion approved unanimously at 11:32.**
- Two individuals have requested PD funds.
 - Kim Gordon asking for PD funds for COE international study tour to help with transportation to airport and meals that aren't covered.
 - Discussion:
 - Discussion if whether or not there is a precedent that's been set here.
 - Sarah remembers once providing funds for Donna Thompson for an international COE conference.
 - Steve remembers maybe doing so once for Bidya.
 - When Karen was president elect, she got \$500 to pay for Policy Seminar.
 - Sarah was wondering if this was something that was presented to everyone. Is there anything she would bring back to benefit NEOA? What is the specific cost?
 - Maybe she could present at the conference?
 - Clarification was made about wanting to bring info back to NEOA.
 - International travel can't use grant money.
 - Could be a dangerous precedent to set.
 - We should come up with a long-term plan for PD for individuals.
 - This situation could act as a pilot for supporting individuals to do PD and then bring things back to the board.
 - We could put a cap on PD funds for individuals and it could be first come, first served.
 - We could also designate funds specifically for COE travel courses.

- Could she submit an “application” outlining expenses and reasoning?
- We could do it on a reimbursement?
- Adding language for “Request for PD” for individuals about bringing back new knowledge.
- **Sarah moves to support the NEOA member’s request for limited PD funds to travel to the COE study tour in the amount of \$200 and to endorse Lynn in adopting a more formal proposal form and process in the future.**
 - **Miguel seconded.**
 - **Discussion:** The dollar amount is not quite known.
 - **Motion approved, two abstentions. 11:46**
- Craig Werth asking for funds to cover personal costs to attend AMLI reunion.
 - AMLI is now under PD.
 - If members have to pay out of pocket then it may not be right for us paying for Craig. However, if there are PD opportunities at the reunion, then it would be easier to justify.
 - Steve and Elaine mentioned the opportunity for goal setting and potential to get others to familiarize with board roles.
 - **Lynn makes a motion to support Craig with \$250 to implement the Leadership Institute evaluation and strategic planning session.**
 - **Stephanie seconded.**
 - **Discussion:** Josh’s former concerns
 - **Chris amends to include funding for participants.**
 - **No Second.**
 - **Motion failed.**
 - **Discussion:** Brian questions if the money is for payment for Craig or reimbursing room and board. Steve mentioned we do pay him.
 - **Vote: 6 aye, 5 nay, 12 abstentions**
 - **Motion carries at 11:57.**

Public Relations – **Anthony Staffiere- reports out**, see written report for details

- Conference and TRIO Day chair, please add Tony to committee meeting invites. Has requested in the past. Keep Tony in the loop, PD events too.
- State presidents are the de facto point people for state PR, if there isn’t a PR person. Could potentially get together monthly to make PR stronger.
- Elaine and Tony have had wonderful conversations. She is now on Instagram. Going to feature newsletter pieces on our social media. Working to archive things on social media so we can easily access things.
- Have had great discussions about advocacy and how we can use PR to get the message out there more.

Strategic Planning– **Elaine Leavitt- reports out**, see written report details

- Elaine has sent out plan and notes on last night’s planning workshop around addressing goals, timelines, and personnel.

Technology – **Casey Henderson- reports out**, see written report for details

- Successfully moved the website during the summer. Took a few days but it is working pretty well. We will keep an eye on it this year. There are more options such as email addresses and email forwarders.
- Been talking to people in EOC about PD event registration.
- Been talking to Connecticut group to get started on planning for tech needs at conference.
- Please review your section on the website and let Casey know about any updates in your section.

TRIO DAY – Mona Savastano- reports out,

- Mona has received information about TRIO day planning
- Has some questions regarding capacity at hotel. She will go over this with Rick.
- Co-chairs meet online due to distance.
- Looking into speakers and their costs. Potential free speaker: Steve Pemberton! Open to suggestions.
- Will share information before choice is made.
- Probably can't invite him because he is running for office. This could put 501(c)(3) in jeopardy.
- Would like to suggest a cap on how many students each program can bring.
 - Could prevent exclusion.
 - Josh mentioned that TRIO Day has always dealt with turning programs away. Programs have said they would bring a lot and didn't end up bringing them, but took advantage of lenient refund policy. We could work with registration window. First round would be more specific with amounts of students attending and hopefully extra slots. Then, open it up again with extra spots. Some programs need to bring a lot of students to justify travel costs.
 - It is clear we need to review our cancellation policy.
 - The sooner we know the cap, the better.
 - Could potentially increase registration fee a bit due to recent increases in programs.
 - Really need to refocus cancellation policy.
- We task the TRIO Day Committee and Finance Committee to discuss in the meantime and bring up at the next board meeting.
- Still looking for committee members.
 - Randy would like to help with college tours.
 - Andrea has people in her office who are interested in helping.

State Reports

CT – Miguel Peralta- Reports out, please see written report for full details

- Full board.
 - Four new members.
- Goals are to increase membership and to get people to participate in annual conference and NEOA.

ME – Steve Visco- Reports out, please see written report for full details

- Goal to call each program and touch base to connect with programs who have been less active and to connect with new leadership.
 - There are a lot of new directors in Maine. The new directors had all already been contacted by other directors.
- Want to address mental health issues working with students
- Getting a new logo

MA – Gaurav Khanna- Reports out, please see written report for full details

- Hosting conference at Red Jacket Inn next month which is pretty much all set.
- Successfully changed membership to close out in August.
 - Allows for better reporting out at annual conference.
- Open President-Elect and Vice President. Critical need!

NH – Chris Lee- Reports out, please see written report for full details

- Looking forward to first meeting at conference on November 1.

RI – No State President

- No report.

VT – Adam Hurwitz- Reports out, please see written report for full details

- VEOP conference coming up.
- Keynote is a former NEOA achiever.
- Goal to grow scholarship fund. More programs than ever and would like to support programs in form of scholarships.
- Hosting a fun run at UVM in October and have already raised \$1200.
- Looking into addressing instances of bias policy for VEOP.

Old Business:

- Melissa suggests having a finance committee meeting online between now and next meeting since we do not have time to discuss the issues at hand today, tabling Old Business. Melissa's action item will be to create a zoom meeting.

New Business:

- Institutional membership discussed already.
- Steve suggested developing subcommittee addressing instance of bias mentioned at last conference
 - Hoping to reach out to individual to get feedback first.
 - Could we add to November meeting first night discussion around this subcommittee?
 - Would president appoint an ad-hoc committee?
 - Eric and Ray expressed interest in helping with ad-hoc committee.
- Randy suggested looking at NEOA awards we give, to be thinking about nominations for November.

Adjourn-

Motion: MELISSA GOYAIT

Second: BRIAN POST

Motion carries, at 12:26 PM, Majority, Nay vote: 1.

2019-2020 NEOA Board Members

VOTING MEMBERS – Friday, September 27, 2019

OFFICER/CHAIRPERSON	NAME	Voting	Present	Absent/Late
Executive Board:				
President:	Rick Williams	1	1X	
Past President:	Stephanie Cruz	2	2X	
President-Elect:	Brian Post	3	3X	
Co Vice-President:	Robert Pote	4		X
Co Vice-President:	Bidya Ranjeet			X
Treasurer:	Janelle Humphrey	5	4X	
Secretary:	Eric Pratt	6	5X	
State Presidents:				
CT	Miguel Peralta	7	6X	
ME	Steve Visco	8	7X	
MA	Elizabeth Fitzgerald	9		X
NH	Chris Lee	10	8X	
RI		11		X
VT	Adam Hurwitz	12	9X	
State Liaisons:				
CT	Marek Mikunda	13	10X	
ME	Mary Kate Barbosa	14		X
MA	Gaurav Khanna	15	11X	
NH	Joshua Gagnon	16	12X	
RI		17		X
VT	Karen Madden	18	13X	
Standing Committees Chairs:				
Alumni Relations	Randy Schroeder	19	14X	

Development Co-Chair	Reggie Jean	20		X
Finance	Melissa Goyait	21	15X	
Legislation & Education	Sarah Morrell	22	16X	
Membership	Andrea Dawes	23	17X	
Technology	Casey Henderson	24	18X	
Professional Development	Lynn Ploof-Davis	25	19X	
Public Relations	Anthony Staffiere	26	20X	
TRIO Day Co-Chair	Mona Savastano	27	21X	
Nominating	Stephanie Cruz	28	22X	
NEOA Achievers Awards	Elyse Pratt-Ronco	29	23X	
COUNT OF VOTING MEMBERS PRESENT			23	6
NON-VOTING MEMBERS				
Co-Chairs				
TRIO Day Co-Chair	Samienta Pierre-Vil	1		X
Development Co-Chair	Ramon Gonzalez	2	X	
Ad Hoc Committees:				
Newsletter & Retiree Comm.	Elaine Leavitt	3	X	
COUNT OF NON-VOTING MEMBERS PRESENT			2	1

Next NEOA Board of Directors Meeting:
 September 26-27, 2019
 Location: Hulbert Center- Fairlee, Vermont

Notes from Thursday, September 26th, 2019

- By-Laws discussion
 - Discussion about whether or not membership can be billed as institutional membership.
 - When asking for approval of agenda, tomorrow, we should add this as an extra point to add.
- Board members should look at the duties of each of the officers.
- New business item for tomorrow: Sarah will propose updating board role descriptions.
- RI president and State liaison are not filled. This needs to be in our board structure.
 - Steve mentioned that unfilled positions don't count against our quorum.
 - Discussion ensued but Josh quoted Robert's Rules, stating that unfilled positions do not count as qualified participants.
- Technology committee: Rick has been discussing with Casey and Steve about what their needs are and what else we can get to assist. Currently it's a committee of one.
 - Elaine mentioned that committees shouldn't be one person- that is not a technical committee.
 - Doesn't necessarily need to be formal. Chris mentioned that maybe formalizing it so there is a process to fill roles when people leave.
 - Steve mentioned that expectations need to be set earlier so that it doesn't all fall on Casey. Additionally, scheduling committee meetings strategically, so conference committee can be present at technology committee, etc.
 - Stephanie: committees can meet outside of board meetings so that when they come to the board meetings there isn't much discussion.
 - Karen: Being assigned to a committee isn't always helpful. People don't get to be on committees that play to their strengths.
- Article 14: Affirmative Action
 - An individual at the NEOA conference had experiences of bias. We want to respond by putting in place a sub-committee that addresses a formal process for reporting instances of bias. We could include members to contribute to committee
- Stephanie (Fair Share):
 - Our region usually lands in first place.
 - Some people don't always understand what it is.
 - Maine is a Fair Share champion.
 - COE provides our advocacy, leadership, and guidance. Their assistance results in us getting increases, etc.
 - Fair Share helps support COE so they can advocate on our behalf.
 - Our region was close to beating ASPIRE. With more institutional memberships we could have taken it.
 - Board members should contribute as well. It would be great to see contributions from everyone by the end of the year. Doesn't necessarily matter how much, but amount of donors.
 - There are different options: 10 for 10, 1965 Campaign
 - Committee will be meeting soon and Stephanie will report more
 - We are coming for ASPIRE next year!!!
 - Randy has challenged the board to all donate by November. He will Co-Champion with two people at \$500 each. Our donations do work!

- Discussion to move toward online donation options. Some people are apprehensive about using the paper donation form.
- Question of whether or not COE has implemented technological communication.