

**New England Educational Opportunity Association 2017-2018
4th Board of Directors Meeting**

**The Stoweflake Mountain Resort and Spa
April 3, 2018**

Tuesday	April 3, 2018 – Business <i>Casual attire is suggested</i>
2:00 -5:00 p.m.	<p>NEOA Official Board of Directors Meeting Call to Order Action: Approval of Agenda Secretary's Report Action: Acceptance of January 2018 Board Meeting Minutes Treasurer's Report Action: Acceptance of Treasurer's Report</p>
2:15 pm	<p>Reports: (5 minutes each) Finance Committee Report Vice-President's Report – Run down of Conference Schedule Past President's Report-Review nominations and election President's Report- Review Business Meeting Agenda/Plan President-Elect's Report</p>
2:40 pm	<p>State Reports: (5 minutes each) New Hampshire Rhode Island Vermont Connecticut Maine Massachusetts</p>
3:10 pm	<p>Committee Reports: (5 minutes each) Membership TRIO Day Alumni NEOA Achiever Development Advocacy: Legislation & Education/State Initiatives Technology</p>

4:00 pm	Professional Development Public Relations Newsletter COE President Maureen Hoyler
5:00 pm	Old Business New Business Adjourn
6:00 pm	Dinner at Picasso, 1899 Mountain Rd, Stowe, VT 05672

NEOA Official Board Meeting	
Call to Order at 2:08 pm Quorum Established at 2:17 PM 17/25 – (see end of minutes for attendance)	
<ul style="list-style-type: none"> • Roll Call by at 2:08 PM • Quorum established 17 of 25 voting members 	
Approval of Agenda – President, Jane Kimball Foley presented agenda	
<p>Action: To Approve the agenda Motion by: Steve Visco to approve agenda as amended Second by: Josh Gagnon Motion carries, unanimously at 2:10 PM</p>	
Secretary Report – Teri Mann reports out	
<ul style="list-style-type: none"> • Minutes were sent via email. • Minutes were updated with corrected spelling/typos. <p>Action: to Accept September 2017 Board Meeting Minutes with changes Motion by: Elaine Leavitt to accept the September 2017 Board Meeting Minutes as amended Second by: Stephanie Cruz Motion carries, at 2:19PM unanimously</p>	
Treasurer Report – Adam Shaughnessy, Not in attendance- please see written report for full details	
<ul style="list-style-type: none"> • Finalized Financial Review, it was a day late for Conference booklet, brought copies for the business meeting & online. • Notes from Budget – 4K for Policy Seminar, some requests were over, NH and MA went over request. We do have some money from other states, likely to come under budget. • Membership is over budget projection – Steve great job • Trio Day going well. • Overall, on target as to were we thought we would be at this time of year. • Hope to pay all states for policy this week. Hope to have paperwork from states ASAP. 	

Action: Accept Treasurers Report
Motion by: **Josh Gagnon** to accept Treasurer's Report
Second by: **Steve Visco**
Motion carries, at 2:22PM unanimously

Finance Committee – **Melissa Goyait**, Reports out – please see written report for full details

- Budget reconciled for January. Working on February a couple of more details to finalize soon.
- Sent statements to Adam for tax filing.
- IPI account, will require the same paperwork to transfer to next officer next year. Looking at Withdrawal the funds to simplify this management.
- Every time there is an office change we will need to go through the same process. 2 months for the process to access financials.
- Steve Suggested - Add to the Sept Meeting to discuss options for investment.

Vice President Report – **Karen Madden** reports out, see written report for details

- Spent time getting ready for the conference.
- Bernie Sanders is not able to attend. College President who was going to be Keynote, cannot make it due to illness. If no one is able to attend we will show 15 Minute video
- Sanders Aid will be reading letter on his behalf.
- 15 People in each of the Pre-Conference Sessions.
- Maureen is here and will speak later. Dr. Mitchem will be here tomorrow.
- Jane thanked Karen and her committee on the success of her planning this conference.
- Bag, Packages of seeds donated for each person.

• **Past President's Report** – **Ramon Gonzalez** Reports out – see written report for details

- Update on Nominations:
- Only have nominations for CT, NH, and VT for state liaison.
- It is possible that a Past treasure Treasurer – haven't heard if she will put her name in.
- Please get the word out to encourage people to step up and consider a role on the board. Thursday deadline for nominations.
- We will need updates for President Elect Vice President and Treasure and Liaisons for each state.
- NEOA in lead of Fair Share.

President's Report – **Jane Kimball Foley** reports out – please see written report for full details

- Agenda for the business Meeting – 1 hour, want it to go smoothly.
 - Each paid member will receive a Golden ticket and get ballot when we walk through the door, when Quorum is established, then we can move forward.
 - Request reports for the board meeting are quick reporting out.
 - Secretary's report - Minutes – vote on
 - Treasure Report
 - Finance Report
 - President's Summary

- VP Report - highlights of the conference
- Pre Elect Report– summary of the year.
- Questions from Membership
- Ray will lead by-law changes. Teri will send out reminder to what we will be voting on. Sarah, Suggested change Changed By-Laws to just By Laws.
- Election of Officers – Ray – will ask for nominations from the floor.
- Reggie Jean – Suggested moving what we are voting on hirer on the agenda to allow for time and discussion.
- Jane suggestion made by Sarah - Run through tonight in prep for the meeting before or after dinner tonight depending on time.
- Reggie Jean– Parliamentarian is required for the meeting, Jane will put that out to her choice today.

President-Elect’s Report – Stephanie Cruz reports out – please see written report for full details

- Encouraged people to Step up and consider position on the board. Exciting time, not a good/best time.
- Report is light, trying to finalize positions on the board, for committee chairs. If you are interested in continuing on as a chair, please let her know.
- Looking at sites for the business meetings and spread things around throughout the region.
- 2019 TRIO Day at Crowne Plaza in Warwick, CT and 2019 NEOA Conference in New Hampshire - Radisson in Nashua.
- 2020 NEOA Conference in CT and MA for TRIO Day.

NH – Joshua Gagnon reports out, - no written report

- 3 staff 2 participants at POLICY
- NEW SLATE, CHIRS NEW STATE PRESIDENT
- Randy Schroeder, TRIO Day Chair

RI – Chuck Youn reports out, no written report

- Policy 2 alumni and 3 staff attend Policy
- New McNair hired new Brianna Edwards Assistant Director failed search re open soon.
- UB Director is in the process – interview will be soon.
- We are planning a meeting with TRIO members in RI but we were not able to get it off ground. Plans to meet in future.

VT – Sue Polen – reports out, see written report for full details

- Conference this last month. A lot of state members have stepped up.
- Two events – legislative reception, TRIO Day at Legislature – met with their reps, Current students met with Governor.
- Policy seminar, 10 Staff members attended.

CT – Kim Gorman repots out, see written report for more details

- Consumed by TRIO Day, Chairs did a great job. Successful event.
- Leadership Institute, thanks you for the opportunity, my team won the Case Study Competition.
- Have state Liaison. Treasure Secretary and President Elect still open. Hoping that we will have others interested at state meeting.
- UCONN 1K sponsorship, Issues related to CONN students and purchase order could not attend. UCONN was disappointed.

ME – Dori Fellman reports out, -no report

- Large group went to policy, well received. Mary Kate and two alumni stayed at another hotel and it was a challenge.
- MELI - 5 attended professional learning opportunities – Leadership –Steve shared 7 registered 5 attended
- Few Attended UNH NEC breakfast.
- Looking at strategic plan for next year.
- Maine – Maine Spark, bringing business, education and community leaders together to discuss Maine’s Education needs.. Karen Keim sits on several committees, Mary Callen from Gear Up; advocate at state and fed level for school and college level. Several staff members sit on several committees.
- Congrats to Tony Staffiere for his work on Hall of Flags: Media was present, Myles Ouellette (Former TRIO) spoke, followed by college awareness day at UMA following.

MA – Kunthary Thai-Johnson Not attended, -see written report for full details

- **Gaeylen** Shared- Kunthary attended Leadership and Policy Seminar - she follow up she enjoyed it. She shared that communication wise there were some things that needed to be work out.
- April 17th – Advocacy Day for college access programs, voice to future policy.
- Boards been meeting, running tight ship on meetings and financials.

Committee Reports

Membership – **Steve Visco** reports out, see written report for details

- 2069 Paid members – PD day have been the kicker that increases paid membership
- Have tried reaching out for payment, but not great success.
- Question, Institutions take forever to pay membership fees. Some will say that they have been paid, but no check has been received. Karen and Jane and Steve – trust that they have paid and chase them down for payment after.
- Jane make statement – if you do not have a goldenrod card see Steve for membership update. Steve will be available at the door to answer questions.

TRIO Day - **Dave Cellotto** reports out, see written report for details

- 505 students 76 Staff
- 15 Institutions attended 55 presented
- Senator Murphy spent about 20 Min with students
- Can’t thank everyone’s enough for their support, Kids exacted, positive.
- 15 Blankets will be donated to YMCA in a couple of weeks.
- Jane thanked Dave for his great job.

Alumni – **Randy Schroeder** – **not present** - **Josh GAGNON** shared

- Trio alumni breakfast in Beatrice breakfast. Love to have board members present.
- 20 Alumni to attend possibly.
- Reggie – how did invites go out? No one knew how Randy got the word out to Alumni.

NEOA Achiever – **Debbie McCann** reports out, see written report for details

- Luncheon tomorrow – four people awarded 2 Maine 2 Connecticut (2 of 4 can attend)
- 13 Nomination – 6 reviewers, 2 will be attending Bob McCabe, Rosemary Distill.
- Awesome process, excited for hear from the 2
- Nominators will accept awards on their behalf for the two people who are not able to attend.

Development – **Reggie Jean**, arrived late, see written report for details

- Appreciate all the support
- ASA – Activities sponsor for the year, Master Level VSAC and Comcast ITutor College board – Itutor wants to increase their sponsor ship. ASA-great throughout the year. UCONN-appreciate as a sponsor although Advertising. Hope to tank them for their support, opportunity to thank them at the conference. Thank them at the Conference.
- Online auction has begun, geos until April 9th – next Monday. Silent auction starts tomorrow, Items to be given to Linda Schiller,
- Development committee to attend meetings, connect potential sponsors were due to connection made 1-2 years ago.
- Auction – planning for next year, TRIO DAY, Board meetings, etc – get commitment for the auction in advance –
- Karen, thanked Reggie for the amazing work that he and Gaeylen have done.
- Football will be filled with Vermont products, alcohol cannot be raffled off for fair share.
- The report shows all of the folks included in the work that he has done.

Advocacy: Legislation & Education/State Initiatives– **Sarah Morrell** reports out, see written report for details

- 2 Vermont state Initiatives – 1 advocacy and 1 for leadership
- RI State Meeting award.
- Maine Emerging Leadership Institute – Steve and Ginny lead that activity.
- Talent Search will be attending CT Trio day.
- House Appropriations Increase for next year 6%- want to celebrate this. Go back in and read previously rejected grants from last year and the UB issues.
- Department of Education is reaching out more than ever re APR progress.

Technology – **Casey Henderson**, reports out, see written report for details

- Brief report Event planning. Working with Steve on Membership -tweaks to the database for it cleaning up
- Registration had a few glitches, we addressed. And will continue to work on this over the year for next conference.
- Have equipment needed for the conference.

Professional Development– **Kristi Pierce** reports out, see written report for details

- 2 events completed, 3rd April 13th scheduled
- EOC Conference in Nov – want to ensure the process is clear for requests.
- SSS McNair Day – no budget yet.
- UNH PD Day –thanks to those helping. – register through he portal, will know who attends, cap at 30 – 12 openings; budget 2K – (1570 total) – Deb McCann requested to cover the cost of parking for the attendees if there is a surplus of funds.

- Leadership Academy – Craig Worth, has not signed contract – no final budget, will sign once budget is complete.
- Concern from some that they are not receiving notices through listserv. Check junk/spam.
- Steve – EOC Conference planning happens at the round table; what should we pass on from the board. Budget 1K is standard. RFP process needs to be followed and education on the process needs to happen. Reach out to PD Chair if they want assistance.
- Reggie - Craig held off to sign on due to budget – is there anything that the board should be aware of – Kristi, No.

Public Relations – Anthony Staffiere reports out, see written report for details.

- Several state associations have sent pics to post and have posted on their own.
- TRIO Day –great traction on social media, students took to Instagram account, cool pics and likes, Dave kept Tony included in the activities, Media outlets- Newspaper. Word got out.
- Maine’s TRIO-Hall of Flags – event, picked up local media coverage, Myles Ouellette (Maine TRIO Student) and Teri Mann were in the video interview.
- Tagging #NEOA18 -- Instagram: @NEOATRIODAY
- Kristi – running PD event, use social media platforms to get the word out. Listserv is great, but social media is a great tool.
- Happy to post anything in multiple accounts to get word out.
- Tony asked Karen Madden; please use him to promote video or photos for the conference.
- Reggie – Record Achievers as they tell their stories, also is there a way to make Listserv more professional – to make it eye catching and easily readable.

Newsletter/Retiree Recognition – Elaine Leavitt reports out, see written report for full details

- Last newsletter went out to listserv.
- Putting materials for the next newsletter.
- Tony will be getting a newsletter to promote through PR sites.
- Retiree Recognition – 6 retirees for 2017-18 identified so far. 3 Have said they will be here. Other 3 will not. Gift Pens purchased, contact all 6 – 4 out of 6 heard back – 4 would like to stay connected. PENS are great. Suggested to continue with the purchase in future. Will continue to follow up with those interested in continuing their TRIO support.
- Deb McCann – is there a way create a potential database of retirees, Elaine, this will be the challenge of the next person to develop.
- Sarah suggested– reach out to the Institutions where Retirees work, could they put an add in the conference program this year. Got three adds this year.

3:50 PM Break

4:14PM Resume Meeting

COE President - Maureen Hoyler

- Started with introductions; position in TRIO and with the Board.
- **Maureen** – What are your Questions Concerns and Recommendations
- **Webinar – Karen Madden**; program manager Department Ed – no communication from Program Manager. 6 months without response. Frustrated with lack of communication

- **Maureen - Program monitoring** – changes 1. No competitions this year. So staff have very little to do. Using this for PD for her staff. 2. EOC mess last year – EOC programs were notified not to continue due to not making substantial progress. – they are trying to do more technical assistance. My position – is that the less contact with program manager the better; but if you need them contact them directly. When Linda retires it will be more challenging. If you don't now your rights you will be in a difficult situation. Most people don't ever hear that your budget gets approved. If you are disapproved you will hear. You have ability to appeal it. They are trying to make sure there is substantial progress. Call Angelica to get assistance. If you take it up with her it will get resolved, but people are reluctant to do it.
- **6% increase, is it really going to happen?- Deb McMann** – They could fund down the slates, don't think that it will happen - they would have to spend it out.
- **Strikes in Education - Kristi Pierce** – **how does this impact Education as a whole?** VT 49/50% in spending Ed in higher Education. COE hope for FGLI – foothold with some states to add First Gen scholarship. State chapters can influence this.
- **Maureen - Do you know any TRIO Alumni who are active in state leg?** Use those individuals to promote access to ed.
- **Maureen - Largest group fighting for FGLI** – COE would like to do more to promote State Chapters in their states to promote serving FGLI. We are active but what is the next step to take? COE will be there to help.
- **Reauthorization – Reggie Jean – What is the Status of Reauthorization?** - Every day is a good day with Prosper not being sched on the floor. WA state representative told people she had no interest in having Prosper coming to the floor. Representative didn't see it as a win for the Republicans. Hope that they will run out of time for it to get to the floor. Policy feedback – Even if trio was improved the whole bill is terrible. Deadline, middle of Aug. If senate doesn't move, the house will not move. Could go – any day – less chance for it to go to floor.
- **Maureen - Block Grants/Elimination of programs** – those are ideas that will never go away. The larger the funding is increased, the better the chances of it happening. I don't think that there is anything that would make it happen, but we need to have it in the back of your mind as we move forward.
- **Maureen- Political climate** – do you think it is reason for participation in conference.
- **Massachusetts and Maine – Hall of Flags – Tony Staffiere** – described the event and how we access state elected officials/representative re TRIO Gear Up – expanded to include students, share their stories – rally. MAUREEN Suggested Policy Changed its tactic – never had a ASK – but changed. You May want to have a State ASK! When you get their attention.
- **Region –Deb McMann - is this the largest board that you have visited?;** NO.
- **NH – Deb McMann** – Students are getting terrible financial aid. 50th in Support for Ed. Instate institutions cannot afford GAP that is not an option. NH - M. Goyait, Bill Scholarship program – went far but failed. Gov. Success Scholarship, which looked just, like their bill. – **Maureen Comments** – big part of winning, is to get people to Identify with you, once they do they cannot turn back. If they embrace you embrace them harder. It becomes their political identity. **Deb McMann** – as we make successes – it is still not enough. UMH Cost of attendance – UNH \$30K instate – FGLI – Sample GAP (\$6-9K). Maureen - Families are putting more money into state school than states are – is it fair?? No. FG idea is something that we need to promote. Push back on the Low Income politically. **Karen Madden**, Food insecurities and higher Ed.
- **Reggie Jean-** at our UB policy - we are not going to visit colleges that don't meet at least 80% of need. Need to be aware of these schools that are being recruited but cannot afford to go there. College has their own priorities, but often it is NOT our students – **Maureen** –MA – do state schools offer 80% of need? Are we asking Presidents of Schools to speak at our Conference, who are not offering aid to students- are we setting them up? Maureen – bigger issues need to look at State supported institutions or local community college – where attainment of a 4-year degree is atrocious. Debate policy about speakers and visits. Pressure place needs to be first to a state institution – What can you do?
- **Kim Gorman** - UCONN increase 10K in tuition – because State support is going down. College Presidents, never have stepped up and said that this is not acceptable.
- **Kristi Pierce** – Discussion is connected to the over all funding of Education – how did we get to this place where we are making future gen

responsible for the future education. Regional Associations are doing, what could be supported as future goal.

- **Maureen - VT** – Bill on the floor which would not allowing state grant to be taken out of state – it’s a concern for our FGLI students because they cannot afford to attend. Maureen – you have the power to change and have a voice to be heard. Kristi as a board – if we were to take this on – we cannot do it all, how we chose to focus our energies on areas that are most in need – and NOT do what we have done in the past. Elaine – Retired TRIO staff are a great source who would be amazing advocates. Maureen – but you’re not organized. It may also be that you think about using one of those people, paying them as a consultant – or other things that would allow for Board to focus on other area. Steve Visco- this sort of issue would be an area to nurture advocacy in staff, when they see the benefit for their students.
- **Maureen - COE – What kinds of things bother your about COE?** – Will the Leadership with Princeton be repeated? YES. Princeton as agreed to do it, no dates for this year. Looking at other institutions as well. Private Schools would be considered. Didn’t do everything right, comments. Dori Feldman– commented timing was a challenge for staff. Maureen – the host institution needs to dictate. Kim G. Appreciate the program and attending, As President going through – quickly applying what I was learning. Case Study- the process going through and working with people all of the country, learned so much about my self, how different people are, - Policy on Case Study day the communication around attendance and cost and participation – needed more details to better prepare. Worth the effort. Josh Gagnon – Spending more time with State leaders and Networking would have been great. Case Studies earlier or having specific programs. Kunthary T-Johnson Income President would benefit most from the experience. Close connection with regional state presidents, connecting and feeling a deeper connection, networking. Maureen comments that the Food was terrible., suggestions that there was
- **Steve Visco- EOC frustration;** Concern there has been very little discussion from COE re- EOC and elimination. **Maureen**, we were never worried about EOC’s because it was tied into Work. Maureen – frustration if people are frustrated call or email her directly about it—you pay my salary. If you have a concern – let me know. There are some things that you cannot convey everything, but in a phone call you can give more info than in a public forum.
- COE staff is very responsive.

Old Business –

- None

New Business –

- None

Motion by: Ramon Gonzalez Motion to adjourn

Seconded by: Elaine Leavitt

Passes unanimously @ 5:22 PM

Board Meeting Adjourned: 5:22 PM

2017-2018 NEOA Board Members

VOTING MEMBERS				
OFFICER/CHAIRPERSON	NAME	Voting	Present	Absent/Late
Executive Board:				
President:	Jane Kimball Foley	1	X	
Past President:	Ramon "Ray" Gonzalez	2	X	
President-Elect:	Stephanie Cruz	3	X	
Vice-President:	Karen Madden	4	X	
Treasurer:	Adam Shaughnessy	5	X	
Secretary:	Teri Mann	6	X	
State Liaisons:				
CT	David Cellotto	7	X	
ME	Laurie Davis	8		X
MA	Mona Savastano	9		X
NH	Chris Lee	10	X	
RI	Chuck Youn	11	X	
VT	Monda Kelly	12	X	
State Presidents:				
CT	Kim Gorman	13	X	
ME	Dori Felman	14		Late
MA	Kunthary Thai-Johnson	15		Late
NH	Joshua Gagnon	16	X	
RI	Chuck Youn	00	--	
VT	Sue Polen	17	X	
Standing Committees Chairs:				
Development	Reggie Jean	18		Late

Finance	Melissa Goyait	19	X	
Legislation & Education	Sarah Morrill	20		X
Membership	Steve Visco	21	X	
Technology	Casey Henderson	22	X	
Professional Development	Kristi Pierce	23	X	
Public Relations	Anthony Staffiere	24		Late
TRIO Day	David Cellotto			
Nominating	Ramon Gonzalez			
COUNT OF VOTING MEMBERS PRESENT			17	
NON-VOTING MEMBERS				
Co-Chairs				
TRIO Day Co-Chair	Rob Pote/Jessica Coronel	1	X	
Development CO-Chair	Gaelyn Hastings	2		X
Conference Co-Chair	Linda Segovia-Wise	3		X
Ad Hoc Committees:				
Alumni Relations	Randy Schroeder	4		Late
NEOA Achievers Awards	Debora McCann	5	X	
Retiree	Elaine Leavitt	6	x	
Newsletter	Elaine Leavitt		--	
COUNT OF NON-VOTING MEMBERS PRESENT		3		3

Total Voting Members: 24

Voting members present: 17 total

Quorum Established: 17/24 at 2:17 PM

Full attendance during meeting total: 24/31 for the meeting

Submitted for review: June 7, 2018 by Teri Mann