

**New England Educational Opportunity Association  
NEOA 2014 Business Meeting Minutes  
Holiday Inn- Bridgeport CT**

**April 10, 2014  
4:45 pm – 5:45 pm**

Agenda Item	Discussion	Action
<b>Call to Order</b>	Karen Keim <ul style="list-style-type: none"> <li>- Membership Chair established that 67 voting members were present</li> <li>- Meeting was called to order by Karen at 4:45pm</li> </ul>	David Megquier motions to approve the agenda; Kristi Pierce seconded <b>Motion carries unanimously</b>
<b>Secretary's Report</b>	<ul style="list-style-type: none"> <li>- Gaelyn Hastings</li> <li>- 4:48pm agenda passed</li> </ul>	Darylen Cote motions to approve the 2013 minutes with corrections; Shawn Graham seconds <b>Motion carries unanimously</b>
<b>Treasurer's Report</b>	Allison Cox - <ul style="list-style-type: none"> <li>• Updates membership on bids and decision on hiring an Accountant</li> <li>• We hired Brenda McGivern as our Accountant</li> <li>• Points out information in booklet- comparisons etc. last paragraph is most important – Accountant is pleased with how we are recording things               <ul style="list-style-type: none"> <li>○ Half operating expenses in CDs- still the case- looking for something that accrues more interest</li> <li>○ Page 25 expense breakdown with explanation</li> </ul> </li> <li>• Treasurers Report- see in google docs- she reviews report               <ul style="list-style-type: none"> <li>○ TRIO day brought in more money than expected</li> <li>○ COE expense difference (table costs no longer needed)</li> <li>○ Leadership Institute a little more money budgeted for that as we were hiring and getting started with a new class</li> </ul> </li> </ul>	Evette Layne motioned to approve the Treasurer's report; Stephanie Cruz seconds <b>Motion carries unanimously</b>

<b>Vice-President Report/Conference Committee</b>	<p>Cecelia Nugent-</p> <ul style="list-style-type: none"> <li>• Reviews VP Report <ul style="list-style-type: none"> <li>○ 192 total registrant at this point -19 for the one day- 18 for the preconference</li> <li>○ 9-10am Senator Murphy here tomorrow – receiving Shirley Chisolm Award</li> <li>○ 10-11 panel discussion- done by 11:45am</li> </ul> </li> </ul>	
<b>President's Report</b>	<p>Karen Keim-</p> <ul style="list-style-type: none"> <li>• Please See President Mid-term Report <ul style="list-style-type: none"> <li>○ June 2014 will be final Annual Report</li> <li>○ Highlights/Mid-year Report: <ul style="list-style-type: none"> <li>▪ COE policy <ul style="list-style-type: none"> <li>• 42 professionals from NE go to policy</li> <li>• 27 members sign to \$52 million increase</li> <li>• We have to be advocating on a regular basis and we have been responding to all of Kim Jones (COE) emails to action</li> <li>• NEC is a way to get to see legislatures in an intimate way – Karen’s shares a story from NH NEC experience (Carol Shea-Porter – the connection was made and the result was that she visited programming at UNH)- Is important to attend these events. She will send out information</li> </ul> </li> <li>▪ Professional Development- 117 members participated in PD- 657 hrs in 3 separate events – SSS Day, EOC Conference, and UB Day <ul style="list-style-type: none"> <li>• RFP will be out in May- at the June Board Meeting will be making decisions on this</li> <li>• Please contact Drew Goodwin</li> <li>• Next NEC coming up –it is in Hartford CT – dialogue with delegates</li> </ul> </li> <li>▪ TRIO Day <ul style="list-style-type: none"> <li>• Julie Kimball did a phenomenal job</li> <li>• 736 participated</li> <li>• Videos/300 photographs and letters sent to legislatures</li> <li>• Casey plays the video (UTUBE)of the President from ASA in support of TRIO programs</li> <li>• Legislatures need to hear more from non- TRIO professionals</li> <li>• Looking for videos for UB 50<sup>th</sup> so please don’t miss the opportunity</li> </ul> </li> <li>▪ Sarah Morrell <ul style="list-style-type: none"> <li>• State Initiative Money- VT completed activity (applause for VT) 500 for each state- will appropriate money end of August (end of FY)</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

	<p style="text-align: center;">activity completed – info on website- proposal in by first of August</p> <ul style="list-style-type: none"> <li>▪ Angela Quitadamo- Liz Werth talented newsletter chair. She would like to support people with press releases. She is redesigning website with Casey will keep you posted (project going forward) <ul style="list-style-type: none"> <li>• Karen Keim please submit articles so we have representation from all six states – please submit articles on your great programs- press release congressman coming on Friday</li> </ul> </li> <li>▪ Monda Kelley- Alumni Report- would like alumni representatives on each state board- using those folks for an alumni committee- tonight 20 alumni coming to event. She is maintaining FB</li> <li>▪ Shawn Graham- ME Report <ul style="list-style-type: none"> <li>• Success: ME emerging leaders institute – a bridge to connect to association and to grow individually as a leader</li> <li>• ME recognized for highest performing state in nation from COE</li> </ul> </li> <li>▪ Adam Edgerton- MA Report <ul style="list-style-type: none"> <li>• State advocacy day- May 16<sup>th</sup> <ul style="list-style-type: none"> <li>○ HI taught us it is possible to get state money</li> </ul> </li> </ul> </li> <li>▪ Laura Meilke- NH Report <ul style="list-style-type: none"> <li>• Successful in attending and using NEC events</li> <li>• Alumni big focus</li> </ul> </li> <li>▪ Stephanie Cruz-RI Report <ul style="list-style-type: none"> <li>• Invigorating meeting yesterday and having a meeting in June</li> <li>• Getting alumni association together</li> <li>• Involved in NEC events as well- brought students to those events</li> </ul> </li> <li>▪ Erica Granoff- CT <ul style="list-style-type: none"> <li>• Great attendance in everything they have done</li> <li>• Policy 11 professionals and alumni attended</li> <li>• CT TRiO fact sheet created</li> <li>• First time in a long time full e-board</li> </ul> </li> <li>▪ Karen Madden <ul style="list-style-type: none"> <li>• Successful Legislative day</li> <li>• Spoke about VT policy- 2 alumni – Senator Sanders wrote an additional letter himself in support of TRiO.</li> </ul> </li> <li>▪ Karen Keim <ul style="list-style-type: none"> <li>• This yr. first yr. of having a retiree rate. We will vote on a new rate for retiree member</li> </ul> </li> </ul>	
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	<ul style="list-style-type: none"> <li>○ Please reach out and invite them to stay part of this association.</li> <li>• Also talking about raising the charge of membership and individual vs institutional membership. This will be sent out via email and voted on at our next business meeting so please be sure to attend the next conference in NH.</li> <li>• Arnold Mitchem Leadership Institute Report <ul style="list-style-type: none"> <li>○ Craig Werth shares that he is proud to be in this role. He has been away for a while. The focus of the Leadership Program will be 3 sessions (noon on Wednesday- Friday) The LI will be held in November, January, and March.</li> <li>○ May 15 application available- please write to him</li> <li>○ <a href="http://www.Craigwerth.com">www.Craigwerth.com</a> – <a href="mailto:craig@craigwerth.com">craig@craigwerth.com</a></li> <li>○ 10-15 spaces this yr.- small committee will make decisions</li> <li>○ Karen Keim shares that there has been a cut in price (half of the cost as it used to be) - will be \$500.00.</li> </ul> </li> <li>• Ramon Gonzalez- Membership <ul style="list-style-type: none"> <li>○ This yr. 274 paid members- more than in the past- 58 brand new members-some still need to pay...</li> <li>○ Please don't wait for conference to pay membership- can pay membership in September (Sept- August 31)</li> <li>○ Gave away a free conference membership if paid by December 1 – Dan Gordon won this year.</li> </ul> </li> <li>▪ Karen Keim- Update on change for COE conference 1 table for each region (10 tables) intention to invite congressional leadership- Randy and Karen will be in touch to coordinate that.</li> </ul>	
<b>Past President's Report</b>	<p>Evette Layne –</p> <ul style="list-style-type: none"> <li>• Has worked on outreach to fill the slate for board elections. Has been doing outreach to encourage leadership-made phone calls, emails, coordinated with Reggie as he was doing this outreach last year. <ul style="list-style-type: none"> <li>○ Pleased that some asked more questions about positions and stepped forward. Shares that we will support you if you step forward as we are TRiO.</li> <li>○ Full slate for elected positions and will be asking for nominations from the floor – passes out ballot <ul style="list-style-type: none"> <li>▪ First time in a long time that we had an election for a position which is a good thing – demonstrating people's willingness to take on leadership. Massachusetts had an election for the Liaison position.</li> </ul> </li> </ul> </li> </ul>	<p>Allison Cox motions to close the slate;  Andrew Goodwin Seconds  <b>Motion Carries unanimously</b></p> <p><b>Past President:</b> Karen Keim  <b>President:</b> Randy Schroeder  <b>President Elect:</b> Adam Edgerton  <b>Vice President:</b> Debbie McCann</p>

	<ul style="list-style-type: none"> <li>• Sarah Morrell- 67 voting members in room- 35 are needed to vote in affirmative to pass ballot <ul style="list-style-type: none"> <li>○ Evette Layne- distributed ballot for elections: <ul style="list-style-type: none"> <li>▪ President Elect: Adam Edgerton</li> <li>▪ Vice President: Debbie McCann</li> <li>▪ Treasurer: Kristin Hagopian</li> <li>▪ Secretary: Gaelyn Hastings</li> <li>▪ State Liaisons: <ul style="list-style-type: none"> <li>• CT: Renee Gilbert</li> <li>• MA: Ammad Sheikh or Lecia Sligh</li> <li>• NH: Melissa Azzaro</li> </ul> </li> </ul> </li> <li>○ additional names to add to ballot for state liaisons: <ul style="list-style-type: none"> <li>▪ ME Chris Turner</li> <li>▪ RI April Brown</li> <li>▪ VT Monica Sargent</li> <li>▪ MA voted yesterday- Lecia Sliegh</li> </ul> </li> <li>○ Allison Cox motions to close slate <ul style="list-style-type: none"> <li>▪ Seconded from Drew Goodwin</li> <li>▪ Unanimously carries slate closed</li> </ul> </li> <li>○ Evette Layne calls for candidates speak</li> </ul> </li> <li>• Allison Cox motions to accept the slate <ul style="list-style-type: none"> <li>○ Second by Dan Gordon</li> <li>○ Unanimously accepted slate</li> </ul> </li> </ul>	<p><b>Treasurer:</b> Kristin Hagopian  <b>Secretary:</b> Gaelyn Hastings  <b>State Liaisons:</b></p> <ul style="list-style-type: none"> <li>• <b>CT:</b> Renee Gilbert</li> <li>• <b>MA:</b> Lecia Sligh</li> <li>• <b>NH:</b> Melissa Azzaro</li> <li>• <b>ME:</b> Chris Turner</li> <li>• <b>RI:</b> April Brown</li> <li>• <b>VT:</b> Monica Sargent</li> </ul> <p>Allison Cox motions to accept the slate by acclamation;  Dan Gordon Seconds  <b>Motion Carries unanimously</b>  <b>Secretary Certifies the membership ballot vote passes to accept the full slate of officers.</b></p>
<b>President-Elect's Report</b>	Randy Schroeder- <ul style="list-style-type: none"> <li>• Dan Gordon invited Carol Shea Porter to attend UNH to meet students</li> <li>• Thank you to Rick Williams for help with the Achiever Awards- everyone think about someone to nominate for next yr.</li> <li>• Organizational leadership/development- He would like membership to think about that and help him to define that for the next year.</li> </ul>	
	Laura Blackwell announced money made for silent auction -\$5000 dollars - \$75 for re-gifting	
<b>Adjourn</b>	Meeting adjourned at 6:00pm  Secretary Certifies the membership ballot vote passes to accept the full slate of officers.	Allan Parks motions to adjourn the meeting; Tammy Gewehr seconds <b>Meeting Adjourned at 6pm</b>

