

New England Educational Opportunity Association
2011-2012 Board of Directors Meeting

**Colonial Inn
Gardner, MA**

September 16, 2011

9:00 am – 10:30 am

NEOA Official Board of Directors Meeting

Roll Call

Call to Order

Action: Approval of Agenda

Action: Approval of Committee Members

Secretary's Report

Action: Acceptance of June 2011 Board Meeting Minutes

Treasurer's Report

Action: Acceptance of Treasurer's Report

Finance Committee Report

Action: Approval 2011-2012 Budget

Action: Approval of CTKH2Go selection committee

Past President's Report

President's Report

President-Elect's Report

Vice-President's Report

(15 minute break)

10:30 am – Noon	<p>Committee Reports:</p> <ul style="list-style-type: none">• Alumni• Development• Disability Concerns Taskforce• History & Archives• Legislative & Education• Membership• NEOA Achiever• Professional Development• Public Relations• State Initiatives• Strategic Planning• Technology• TRIO Day <p>State Reports:</p> <ul style="list-style-type: none">• Connecticut• Maine• Massachusetts• New Hampshire• Rhode Island• Vermont <p>Old Business</p> <p>New Business</p> <ul style="list-style-type: none">• The Budget Control Act presentation – Reggie Jean <p>Adjourn</p>
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Members Present:

Allison Cox, Tammy Gewehr, Pati Gregson, Sarah Morrell, Jess Berry, Angela Quitadamo, Casey Henderson, Steve Visco, Rebecca Sonn, Charles Desmond, Paul Lynskey, Reggie Jean, Evette Layne, Julie Kimball, Margaret Coan, Monda Kelley, Andrew Goodwin, Ramon Gonzalez

ABSENT:

Jennifer Jones, Karen Madden, Kwasi Gyambibi, Erica Coleman, Dori Fellman, Sue Keefe, Daniela Adler, Nella Signorello, Rick Williams, Ginny Fowles-Ward, Laura Mielke

Agenda Item	Discussion	Action
Call to Order	<p>Pati called meeting to order.</p> <p>Action: Approval of agenda-</p> <p>Action: Approval of committee members-</p>	<p>Motion for approval of agenda by Reggie, Pati seconded Motion carries</p> <p>Motion to approve committee members by Steve, Evette seconded Motion carries</p>
Roll Call	See List Above ~	
Secretary's Report	<p>Tammy-</p> <p>Pg 4- Replace Lordes with Lourdes</p> <p>Pg 4- Replace Tang with Teng</p> <p>Pg 4- Replace docs with maps</p> <p>Pg 6- Add Sarah's name on State Initiatives</p> <p>Action: Acceptance of June 2011 Board Meeting Minutes</p>	<p>Reggie makes motion to approve secretary's report, Sarah seconds Motion carries</p>
Treasurer's Report	<p>Julie-</p> <p>\$1,343. Mis-categorized. Should be in COE as opposed to TRIO Day section.</p> <p>We ended last year with a net gain of \$42,502.11 All major expenses and activities operated at or below their budget and Development efforts were strong.</p> <p>Charlie asked for Development details on treasurer's report, Julie will provide information.</p>	<p>Evette made motion to approve treasures report, Drew seconded Motion carries</p>

	Action: Acceptance of Treasurer's Report	
Finance Committee Report	<p>Steve- Under by-laws there are certain people required to be on the Finance Committee: treasurer, finance chair, president, president-elect, conference chair, trio day chair. Others are welcome to attend.</p> <p>CTKH2Go selection committee appointed Donna Thompson and Glen Cassis.</p> <p>Projecting a net loss of \$21,420.00 for the year of 2011-2012 approved budget. Finance Committee plans to consult with the accountant on how to reflect the planned loss in the budget so that it does not look fiscally irresponsible, considering previous year's net gains of 42K.</p> <p style="padding-left: 40px;">Action: Acceptance of 2011-2012 Budget Action: Acceptance of CTKH2Go selection committee</p> <p>Trio day totals subject to change. Nella not present. For the year budgeting for \$130,025, significantly less than we made last year.</p> <p>Annual conf expenses, in line with what Jennifer predicted.</p> <p>COE expenses fixed. \$20,000 policy seminar. We are giving MA a week to get their Policy reimbursement in. Increased board travel.</p> <p>Gen expenses: see notes on Steve's report Planned expenses that we felt would positively impact advocacy were increased, particularly the state initiatives and Development line.</p> <p>Net loss of \$21,420.00 for the year. Finance Committee plans to consult with the accountant on how to reflect the planned loss in the budget so that it does not look fiscally irresponsible.</p>	<p>Julie motioned to approve Finance committee report, Reggie seconded. Motion carries</p> <p>Julie motioned to approve CTKH2Go selection committee, Sarah seconded. Motion carries</p> <p>Sarah made motion to approve 2010-2011 budget, pending advice from accountant regarding how to present the budget, Julie seconded. Motion Carries</p>
Past-President's	Reggie-	

Report	Emergency board meeting called on July 11 (see report) \$30,000. Did not use all the funding. RI- (see report) spoke w/them about reopening the state association. They have 5 trio and 1 gear-up programs. There are people there interested in state president and liaison. There is movement and interest although it is not approved as of yet.	
President's Report	Pati- Pati emphasized the importance of keeping current with the political climate. She plans to attend the COE conference, trying to get on Senator John Kerry's agenda.	
President-Elect's Report	Evette- Commented on the importance of all Board Members contributing to Fair Share, as we are seeking to have 100% participation from the Board and the NEOA membership.	
Vice-President Report	Jennifer and Karen- (not present, Pati spoke on their behalf) visited Stoweflake. Pati will be going for a meeting on Dec 2 nd to discuss budget for meals. They've stated they are willing to work with us. Conference ends on Good Friday, this is a concern however moving it forward would conflict w/Policy and moving it later would conflict w/school vacations.	
Alumni	Ramon- Outreach to alumni on Face book for various events, such as Alumni Reception. Recently put Op-ed on FB. Currently 130 members on alumni and 222 members on the FB page. He is trying to get all states to encourage their alum to register for FB. Discussion ensues about how to reach out to our alumni. For example, get them to join our alumni FB at graduation celebrations.	
Development	Charlie and Rebeccah- Discussed an article about fundraising and how it's tied to emotions. As mentioned in a previous email, there was a test.	
Disability Concerns	No report	
History and Archives	Reggie- (Back-side of Past-Presidents report) Angela Quitadamo and Carolyn Julian have agreed to help archive boxes and boxes of items currently in Reggie's office. The question is: Do we need a storage facility in NE to house the items? Reggie has been investigating costs and storage facilities. Congressmen Tierney will be holding an event on October 17 th .	
Legislation and	Sarah-	

Education	<p>She is happy to be the chair of Legs and Regs and State Initiatives again this year. Advocacy is most important effort at this time to keep our programs alive. October 21st is the deadline for the first round of the NEOA State Initiative Grants. There will be another round later in the year, and people can request funding for special initiatives, as well.</p> <p>She encourages all to do two things by next meeting:</p> <p>1 Apply for State Initiative Grant. (Ex: meeting w/key players in the state, Website upgrade/update, face-to-face meetings w/politicians in your state)</p> <p>2 Get an Op-ed out before next meeting in November. Now is the time to get them out there.</p> <p>Deadline for the Council for Opportunity in Education state initiative grants and matching funds is December 1st. Every state should be submitting proposals to expand resources for state activities.</p>	
Membership	Ramon- 36 people have applied; 17 are members, 19 are pending registration fee.	
NEOA Achiever	No report	
Public Relations	Angela- Focusing on how to get students to advocate for TRIO programs. Looking for ideas of ways to get them involved. For example, many students use text messaging.	
Professional Development	No report	
State Initiatives	Sarah- Was discussed w/Legs and Regs (above)	
Strategic Planning	Paul- Did report last night.	
Technology	Casey- (see report) Updates have been made to Website. For 2012 annual conference. Membership.... If you have information you need posted, contact Casey.	
TRIO Day	No report	

	Reggie- Went over strategies last night. One idea to consider; conversation around planning what needs to happen prior to December. PowerPoint today will help clarify.	
State reports:		
Connecticut	No report	
Maine	Jess- Last board meeting talked about getting an advocacy committee within the state.	
Massachusetts	Angela- About to send out requests/bids for CPA. Will look to highlight a Veteran on their website since both MA representatives are supportive of veterans.	
New Hampshire	Dani absent- Report was sent to meeting	
Rhode Island	No report	
Vermont	Monda- Roots of Success: theme of Vermont conference. Inviting high school counselors this year. Inviting alumni to our webpage to encourage them to advocate in D.C.	
Old Business	--	
New Business	--	
Adjourn	Meeting was adjourned	Steve moved to adjourn meeting, Julie seconded. Meeting adjourned