

New England Educational Opportunity Association  
2011-2012 Board of Directors Meeting

The Nylo Hotel  
Warwick, RI

June 7th & 8<sup>th</sup>, 2012

2:15 - 5:00 pm

**NEOA Official Board of Directors Meeting**

Roll Call

Call to Order

**Action:** Approval of Agenda

Secretary's Report

**Action:** Acceptance of April 2012 Board Meeting Minutes

Treasurer's Report

**Action:** Acceptance of Treasurer's Report

Vice-President's Report

Past-President's Report

Interim President-Elect's Report

President's Report

**Action:** Acceptance of 2013 Conference Site

Committee Reports:

Development

Finance Committee Report

TRIO Day

NEOA Achiever

Legislative & Education

State Initiatives

9:00 am	<p><b>Reconvene – June 8<sup>th</sup>, 2012</b></p> <p>Committee Reports:  Membership  Alumni  Newsletter  Technology  Disability Concerns Taskforce  Professional Development  Strategic Planning</p> <p>State Reports:  Connecticut  Maine  Massachusetts  New Hampshire  Rhode Island  Vermont</p> <p>Old Business  2012 NEOA Conference Business Meeting – Minutes</p> <p>New Business</p> <ul style="list-style-type: none"> <li>• Additional Reports</li> <li>• 2012-2013 Board Interest</li> <li>• 31<sup>st</sup> COE Annual Conference/Board Membership</li> </ul> <p>Adjourn</p>
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**MEMBERS PRESENT:**

Daniela Adler, Jess Berry, Margaret Coan, Erica Coleman, Allison Cox, Charles Desmond,  
Tammy Gewehr, Ramon Gonzalez, Andrew Goodwin, Kwasi Gyambibi, Casey Henderson,  
Reggie Jean, Karen Keim, Monda Kelley, Evette Layne, Karen Madden, Laura Mielke,  
Sarah Morrell, Angela Quitadamo, Nella Signorella, Rebecca Sonn, Gail Sydney, Steve Visco

**ABSENT:**

Dori Fellman, Virginia Fowles-Ward, Jennifer Jones, Sue Keefe, Julie Kimball, Paul Lynskey, Rick Williams

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Agenda Item	Discussion	Action
<b>Call to Order</b>	Evette- Meeting was called to order at 2:15pm	Steve approved the Agenda; Drew seconded <b>Motion carries</b>
<b>Roll Call</b>	See list above -	
<b>Secretary's Report</b>	Tammy- April 2012 Board Meeting minutes were emailed out to all board members and added to Google Docs. Changes: - P 4: Should say Heath Alexander (not Dave Alexander)	Margaret motioned to approve April 2012 minutes; Drew seconded <b>Motion carries</b>
<b>Treasurer's Report</b>	Steve, reported for Julie- <ul style="list-style-type: none"> <li>• Went over budget, as of today still incomplete at this point due to wrapping up the conference and a few other things.</li> <li>• Spent time to decipher how to support COE, decision was made to set aside matching funds of up to \$5,000 to match NEOA members contributions until the end of June. Also voted to purchase an extra table at the COE conference in September. Hoping this will prompt other associations to do the same.</li> <li>• Reviewed bids for annual conference in RI, one with best option, Claudia will do further research. Charged executive committee to make a decision by end of summer.</li> <li>• TRiO Day discussion with some options for hotels, yet to decide. Randy and Dani are working to get bids. Charged executive committee with deciding on which hotel to host event.</li> </ul>	Drew motioned to accept April 2012 treasurers report; Jess seconded <b>Motion carries</b>
<b>Past-President's Report</b>	Reggie- <ul style="list-style-type: none"> <li>• Corresponded with state association leaders to get a sense of UB loses and how to connect with NEOA.</li> <li>• Sent congratulations to newly elected board members &amp; will work with Evette to help the new board members transition.</li> <li>• Anticipate staying on as 2012-2013 board Past-President.</li> <li>• Corresponded with History/Archives committee on establishing founding year of NEOA in order to prepare proposal for board consideration for Sept or Nov meeting.</li> </ul>	
<b>President's Report</b>	Evette- <ul style="list-style-type: none"> <li>• Attended MEOA Advocacy Day at the State House in Boston, May 30<sup>th</sup>, 2012.</li> <li>• Conducted site visits to potential sites for the 2013 Annual Conference in RI, met</li> </ul>	

	<p>with representatives of the Providence-Warwick Visitors &amp; Convention Bureau.</p> <ul style="list-style-type: none"> <li>• Attended Congressional Luncheon w/ Senator Scott Brown, sponsored by the New England Council on April 30<sup>th</sup>, 2012.</li> <li>• Drafted letter to Congressional Members from NE states where UB programs were defunded (letter was distributed at meeting).</li> </ul>	
<b>President-Elect's Report</b>	<p>Karen-</p> <ul style="list-style-type: none"> <li>• Fair Share discussed as shown in Treasurer's section (above). NEOA will match up to \$5,000 to member's contributions through June 30.</li> <li>• Karen offered assistance to state presidents on behalf of Fair Share contributions from members.</li> <li>• NEOA currently at 86% (as of June 1) currently short \$21,179 of goal</li> </ul>	
<b>Vice-President Report</b>	<p>Karen/Jen-</p> <ul style="list-style-type: none"> <li>• A final total of 208 registrations for the annual conference. 182 were full conference and 26 were one-day. 26 registrations are unpaid. Total expected revenue: \$61,595</li> <li>• Rebecca Sonn and Charlie Desmond secured Nellie Mae sponsor at \$5,000 level.</li> <li>• Overall the evaluations rated the conference good to excellent.</li> <li>• Senator Bernie Sanders (keynote) was well received with 79% of evaluations rating his speech good to excellent. He received the Claiborne Pell Award from NEOA.</li> <li>• Matt Dunne, former VT legislator, current head of community affairs for Google, spoke at plenary session. He received excellent evaluations.</li> <li>• Representative Gwen Moore of WI accepted the Chisholm Award from NEOA.</li> <li>• Donna Thompson, Director of Upward Bound/ConnCAP at Wesleyan University accepted the Marion Belgrave – Howard Award from NEOA</li> </ul>	
<b>Committee Reports:</b>	<b>Meeting reconvened at 9:00am, Friday, June 8<sup>th</sup>, 2012</b>	
<b>Development</b>		
<b>Finance Committee Report</b>	Steve- Included in Treasurer's section of minutes	
<b>TRiO Day</b>	<p>Nella-</p> <ul style="list-style-type: none"> <li>• Registrations; There are still 19 registrations that have not been paid. All colleges have paid for the college fair.</li> <li>• Evaluations were filled out by attendees – This is an overall evaluation. Will have more details on individual college tours, workshops, and a list of comments to the questions asked at a later date.</li> <li>• TRIO Day 2013 – Randy (NH) is on top of the planning. He's looking at possible dates and is hearing back from the hotels he's contacted for bids &amp; availability.</li> </ul>	
<b>NEOA Achiever</b>	Rick- No present	

<b>Legislative &amp; Education</b>	<p>Sarah-</p> <ul style="list-style-type: none"> <li>• Reported on the COE Board Meeting, which she attended in May, and the funding picture following the Upward Bound grant competition. Discussed the large number of lost programs, the funding band issues, and identified refunded programs in our region. A lot of time was spent reaching out with others to those who needed assistance about how to obtain information, or had questions about strategies for handling the news. Many programs are considering writing UB Math Science grants.</li> <li>• Discussed the NEOA visits to Congressional offices on the hill. Sarah made five visits, and saw staff for Rosa DeLauro, among others. Staffer's perspective on the competition and TRIO funding in general was shared with the board.</li> <li>• Discussed efforts, to be made over the summer, especially when Congress recesses, and having members visit summer programs and campuses.</li> </ul>	
<b>State Initiatives</b>	<p>Sarah-</p> <ul style="list-style-type: none"> <li>• Second round of NEOA State Initiatives grant funding discussed and approved to be opened for applicants with a focus on summer months. They are intended to extend opportunities for funding activities that make a critical difference in some summer NEOA advocacy efforts.</li> <li>• There was a verbal proposal from the state of Maine to support planning for a state leadership institute. Sarah will send out an announcement to the NEOA membership following the meeting.</li> </ul>	
<b>Membership</b>	<p>Ramon-</p> <ul style="list-style-type: none"> <li>• Currently 256 paid members</li> <li>• 35 unpaid members, invoices continue to go out to them</li> <li>• Hosted a conference call on behalf of Talent Search Directors across NE on the new TS APR</li> </ul>	
<b>Alumni</b>	Ramon- see above	
<b>Newsletter</b>	<p>Laura-</p> <ul style="list-style-type: none"> <li>• Rolled out online newsletter and got good feedback. Laura encouraged you to contact her if you have feedback. She anticipates getting another newsletter out by year's end if anyone has anything to contribute.</li> </ul>	
<b>Technology</b>	<p>Casey-</p> <ul style="list-style-type: none"> <li>• Took down conference web pages and replaced with message about next year's annual conference</li> <li>• Assisted Treasurer with online registration invoice questions</li> <li>• Minor website and mailing list updates</li> </ul>	

<b>Disability Concerns Taskforce</b>	Dani- <ul style="list-style-type: none"> <li>Disability Concerns Taskforce was changed to a committee and renamed: Accessibility Awareness and Compliance Committee</li> </ul>	
<b>Professional Development</b>	Rebeccah/Charlie- <ul style="list-style-type: none"> <li>Conducted bidding for 'Truly New England' auction. Closed out auction, notified winning bidders, mailed out auction items. Thanked donors for their donations.</li> <li>Solicited and received funding pledges from ASA, Nellie, Mae and MEFA</li> <li>Composing solicitation letter to new, previously untapped potential resources</li> </ul>	
<b>Strategic Planning</b>	Paul Lynsky- not present	
<b>State Reports:</b>		
<b>Connecticut</b>	Kwasi/Erica- <ul style="list-style-type: none"> <li>New slate of nominations for CAEOP this year, with Carl Dean as President, Aamna Queshi as VP, Ismael Diaz as state liaison, Erica Coleman as Treasurer and Karen Touch as secretary. Still looking for Pres-Elect.</li> <li>A new Past President's annual meeting has been initiated to serve as a bridge for the new board to carry knowledge and information forward to new comers.</li> <li>The CAEOP Board has adopted new by-laws. 1 year terms have resumed.</li> <li>Donna Thompson has been instrumental in completing a Resource Guide for CAEOP funded through Glenn Cassis KnowHowToGo organization.</li> <li>CAEOP Advocate Committee is working diligently to contact all CT Legislators and Senators to reverse the decision not to fund several of our historic UB programs.</li> </ul>	
<b>Maine</b>	Jess- <ul style="list-style-type: none"> <li>Have secured a Pres-elect and conference committee for next year's MEEOA conference</li> <li>Non-member participation in On course I training in May helped bring additional funds to MEEOA</li> <li>May 2012 On Course I training, by MEEOA, was incredibly successful for members and others</li> <li>Attendance at NEC's breakfast w/Congressman Mike Michaud</li> </ul>	
<b>Massachusetts</b>	Allison- <ul style="list-style-type: none"> <li>MEOA PD Webinar will be held on 6/12/12- Diversity in Action.</li> <li>Delegation letter signed by all 12 MA members was sent to Secretary Duncan in early April.</li> <li>MA State Senator Jennifer Flanagan has agreed to speak at the MEOA Conference</li> <li>MA Lt Gov is also considering a request to speak at the MEOA Conference</li> <li>MEOA held its Advocacy and Awareness day at the State House on 5/30/12. 16 in</li> </ul>	

	<p>attendance visited 35 members.</p> <ul style="list-style-type: none"> <li>Working on getting Education and Higher Edu Committee Chairs to write letter to the Gov regarding TRiO, specifically focusing on losses of 6 MA UB programs.</li> </ul>	
<b>New Hampshire</b>	<p>Dani-</p> <ul style="list-style-type: none"> <li>Committee is coming together for TRiO Day 2013 in NH.</li> <li>Randy Schroeder and Tammy Gewehr attended NEC's breakfast w/NH Senator Ayotte to advocate for TRiO programs.</li> <li>Randy Schroeder is working with UNH's Special Assistant on government Relations and Strategic Initiatives to invite NH congressional leaders to visit TRiO programs this summer.</li> </ul>	
<b>Rhode Island</b>	<p>Gail-</p> <ul style="list-style-type: none"> <li>Continuing to build relationships w/ other access and opportunity programs through the RI College Access Network.</li> <li>Consistent contact with congressional offices regarding funding for TRiO.</li> <li>2<sup>nd</sup> Annual Access Summer Institute (ASI) will launch later in the month. This is a 4-week academic program that helps students master the basic reading, writing and math skills required to start CCRI and be college ready in the fall.</li> <li>RIC's UB program was refunded and held a press conference. It was attended by RI members of congress, Rep. James Langevin and Senator Jack Reed.</li> </ul>	
<b>Vermont</b>	<p>Monda/Margaret-</p> <ul style="list-style-type: none"> <li>VEOP Conference to be held at VT Technical College, October 9, 2012. VT Commissioner of Education, Armando Villaseca will be keynote speaker.</li> <li>New slate of officers for VEOP, w/Jen Jones as President, Marti Kingsley as secretary.</li> <li>'Making It Work' is the theme for this year's VEOP Conference. The 'it' being all things TRiO/GearUp.</li> <li>New by-laws in place to foster leadership w/in VEOP</li> <li>Fair Share for VEOP is at 110%.</li> <li>VEOP Facebook page currently has 173 members.</li> </ul>	
<b>Old Business</b>	2012 NEOA Conference Business Meeting minutes will be ready by September meeting.	
<b>New Business</b>	<ul style="list-style-type: none"> <li>Additional Reports</li> <li>2012-2013 Board Interest</li> <li>31<sup>st</sup> COE Annual Conference/Board Membership</li> </ul>	
<b>Adjourn</b>	Meeting adjourned	<p>motion to adjourn meeting by Steve  <b>Adjourned-11:45p.</b></p>