

New England Educational Opportunity Association
2011-2012 Board of Directors Meeting

Meeting by: Conference Call

February 16, 2012

1:30 pm – 2:00 pm

NEOA Official Board of Directors Meeting

Call to Order

Action: Approval of Agenda

Secretary's Report

Action: Approval of November 2011 Board Meeting Minutes

Treasurer's Report

Action: Acceptance of Treasurer's Report

Past President's Report

President's Report

Action: Approval of NEOA Award nominees

President-Elect's Report- position vacant

Vice-President's Report

2:00 – 3:00 pm

State Reports:

- Connecticut
- Maine
- Massachusetts
- New Hampshire
- Rhode Island
- Vermont

	<p>Committee Reports:</p> <ul style="list-style-type: none">• TRiO Day• NEOA Achiever <p>(continued)</p> <p>Old Business</p> <ul style="list-style-type: none">• Acknowledgement of Pati Gregson’s Resignation from Presidency <p>New Business:</p> <ul style="list-style-type: none">• Acknowledgement of Evette Layne’s Ascension to Presidency• Leadership Institute <p>Adjourn</p>
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MEMBERS PRESENT:

Jess Berry, Margaret Coan, Erica Coleman, Allison Cox, Charles Desmond,
Virginia Fowles-Ward, Tammy Gewehr, Ramon Gonzalez, Andrew Goodwin,
Casey Henderson, Reggie Jean, Jennifer Jones, Monda Kelley, Julie Kimball,
Evette Layne, Karen Madden, Gail Sydney, Steve Visco, Rick Williams,

ABSENT:

Daniela Adler, Dori Fellman, Kwasi Gyambibi,
Sue Keefe, Laura Mielke, Sarah Morrell, Angela Quitadamo, Paul Lynskey, Nella Signorella,

Agenda Item	Discussion	Action
Call to Order	Evette- Meeting was called to order at 1:35pm	Reggie motioned to approve the Agenda; Drew seconded Motion carries
Roll Call	See list above -	
Secretary's Report	Tammy- November 2011 Board Meeting minutes were emailed out to all board members and added to Google Docs. No changes were suggested.	Margaret motioned to approve Nov 2011 minutes; Drew seconded Motion carries
Treasurer's Report	Julie- There has been income activity around membership, close to target. Not a very active period between Nov-Jan meetings. TRiO Day and annual conference will create more activity. Accountant fees did happen in that time frame. Audit report completed. Karen reminded Julie - audit report goes to Patrice to be added to conference booklet. Ginny asked Julie if she had received Julia Towers reimbursement request. Julie responded, no. Reggie asked for # of TRiO Day registrations: Steve replied 483 thus far, not all paid yet.	Drew motioned to accept November 2011 treasurers report; Steve seconded Motion carries Charlie left meeting, gave Evette his proxy
Past-President's Report	Reggie- Nomination forms are due in March 2012.	
President's Report	Evette- NOEA Award Nominations: Vote was conducted via phone meeting. <ul style="list-style-type: none"> • The Claiborne Pell Award~ Bernie Sanders • Shirley Chisholm Award~ Gwen Moore • Marion Belgrave-Howard Award~ Donna Thompson 	Monda motioned to approve Presidents report, motion was seconded by Margaret Motion carries
President-Elect's Report	Vacant-	

Vice-President Report	<p>Jen/Karen- annual conference update: 151 registered so far, 16 are members of the board. 12 are registered for pre-conference. ECMC is paying for pre-conference lunch, they would like 100 registered. Jen & Karen will go w/a minimum of 50 by next week for pre-conf. Drew & Margaret suggested pre-conference cost be lowered for both members/non-members to draw more registrations. There are 24 workshops. Currently low on vendors/advertisers, working w/Patrice to increase numbers. There will be food at all 3 receptions (Newcomers/Alumni/Presidents); however a cash bar will only be at the Presidents reception. Several things have come to light from the hotel that will increase overall costs. Jen and Karen are communicating with Steve.</p>	<p>Jen motioned to lower pre-conference rate for members/nonmembers to \$50. ; Drew seconded. Motion carries</p>
Committee Reports:		
NEOA Achiever	<p>Rick- Five NEOA Achievers and 8 Rising Stars nominated this year. Rick suggested that 2 Achievers and 2 Rising Stars be nominated this year, wants boards feedback. Monda wanted to remind board that nominees need to be notified whether they were selected or not. Discussion ensued: last yr 2 achievers & 1 rising star were selected. There needs to be a limit on how many family members can attend. Board supports 4 awardees. Evette approved to exceed budget for Achievers/Rising Stars.</p>	
TRIO Day	Nella not present-	
State Reports:		
Connecticut	Erica Coleman-	
Maine	<p>Jess Berry- COE state initiative grant has been awarded to ME. Funds were for a specific event that was cancelled due to low response.</p>	

	Question: Can they rewrite it and use it for a different purpose?	
Massachusetts	Drew (reported for Allison, who left early)- Application for MEOA scholarship to ready soon. Preparing for Policy Seminar. State initiatives grant being used for drafting booklet.	
New Hampshire	Tammy (reported for Dani, who was not present)- Policy Seminar team leader is Randy Schroeder (SSS-UNH). Team members include: Tammy Gewehr (McNair-UNH) and one other, yet to be identified person, from Keene.	
Rhode Island	Gail- Trying to get national representative at the NCAN (National College Access Network) conference. NEOA members welcome. Date: March 23 rd . Contact person: Eric Klein	
Vermont	Karen- March 23 rd , TRiO Day at Legislature.	
Old Business	Pati Gregson tendered her resignation from the NEOA presidency on November 29, 2011. She has accepted a position with the state of MA and is leaving Mt. Wachusett CC.	Drew motioned to accept Pati's resignation; Ginny seconded Motion approved
New Business	<ul style="list-style-type: none"> • Evette Layne, NEOA President-elect, became NEOA President immediately, in accordance with the NEOA bylaws. Jennifer Jones, NEOA Vice-President, will "serve with the same powers" as the NEOA President-elect, in accordance with the NEOA bylaws. She will hold both position titles, only to the remainder of the board year, through August 31. Some key duties specific to the role of President-elect, however, will be assigned to other members of the NEOA board, several of whom have volunteered for additional service. The VP/President-elect will continue to focus primarily on the annual conference. • Leadership Institute- Sigh Searles wants board sentiment of LI, should he continue with it? Discussion ensued about whether he could since he was retiring. Was decided he could. Last year he came in under costs with 	Reggie motioned to accept Evette's ascension to presidency; Jess seconded Motion carries unanimously

	<p>lodging. Sigh is prepared to go ahead with the new year. Reggie asked if previous applicants had to reapply (if not selected) for following year. Karen reminded the board that a previous discussion began about reducing costs to encourage participation. It was decided that more time would be given to this topic at a future meeting.</p> <ul style="list-style-type: none"> • The position of President-elect, along with other open board positions for next board year, will be filled by the annual election process conducted in April 2012. 	
Adjourn	Meeting adjourned	Drew motioned to adjourn meeting Adjourned-3:05p.