

**NEOA Annual Business Meeting- Friday, April 7, 2023**

**8:45-10:00AM**

***Westin, Portland, ME***

Agenda

**Call to Order at 9:00am Quorum Established at 9:02am 76 in attendance, 1 guest in attendance**

**Approval of Agenda- President**, Deb M presents agenda.

- No changes.

**Action: To approve the agenda**

**Motion to approve agenda by: Gail**

**Second by: Tracy**

**Motion carries, at 9:04PM, unanimously**

**Secretary Report – Gaurav K’s** report posted with NEOA Conference Materials.

- No changes.

**Action: To approve 2022 Business Meeting Minutes as amended**

**Motion to accept the 2022 Business Meeting Minutes by: Josh**

**Second by: Gail**

**Motion carries, at 9:06 AM, 67 yeas , 9 abstentions**

**Treasurer’s Report- Matt B.** reports out.

- **Please refer to attached full 22-23 report for actuals. Some topics/highlights covered:**
- Report only covers completed transactions, not pending e.g. outstanding checks that have not been cashed.
- The Board had to do a lot of work to balance the budget.
- Misc. income of 4100 from tax refunds and credits from fraudulent charges on the account.
- Earned \$43,740 from TRIO day, little lower than past years
- Slightly fewer participants in AMLI
- Overall total income received shows about \$20,000 less than budgeted but anticipate it climbing significantly higher by the end of the year.
- Have money budgeted for officer travel to COE meetings and conferences.
- Have paid our \$4000 regional membership charges for COE
- In general food and hotel expenses have been more than expected overall for e.g. policy reception, conference hotel, board meeting.
- Audit expenses were a little bit higher than expected because of catch up work needed.
- Expecting a minor uptick in square fees because using cc for conference raffles/auctions is popular.



## NEOA Annual Business Meeting- Friday, April 7, 2023

8:45-10:00AM

*Westin, Portland, ME*

- Any expenses more than 125% of the budgeted amount have to be covered by the Board
- Board invested in technology hardware so that we would not have to pay for rentals during meetings/trainings/conferences
- Were able to cut out expenses for third party close captioning services for Zoom.
- Our accounts are healthy. We may spend a little bit more than we bring in by the end of the year but should be pretty close.

**Action: Approve Treasurers Report**

**Motion to approve Treasurer's Report by: Jessica**

**Seconded by: Liz**

**Motion carries at 9:20 AM, unanimous**

### **Finance Committee Report: Melissa Goyait reports out**

- We are very healthy in our financial balances
- Over the past few years we have moved our accounts to TDBank to consolidate fragmented low interest deposits
- We have caught up on all our reporting for 2020, 2021 and 2022 and reports are available online for review. New accountant Michael Murphy has been a great addition and was instrumental in helping us catch up.
- We are reconciled through March. Melissa will be stepping down as finance chair and Chris Lee will be taking over.

### **President's Report- Rob P reports out.**

- My personal goals were to uphold and continue the traditions of NEOA, build a mentoring collaboration among members, and to promote and I'm First throughout the New England region
- Build an inclusive Board that represents a variety of viewpoints and TRIO experiences
- Tried to align NEOA goals with COE goals
- Worked on strategic goals of strengthening state associations, provide PD opportunities, foster leadership within NEOA, strengthen NEOA's financial resources, and strengthen NEOA's advocacy capacity.
- We have increased annual conference attendance and membership. Thanks to Andrea and Jessica for their work on membership, we are at 100.4%.
- Looking forward to supporting Lyndsey as she steps into her role.
- Will be chairing fair share committees.



**NEOA Annual Business Meeting- Friday, April 7, 2023**

**8:45-10:00AM**

***Westin, Portland, ME***

**President- Elect's Report- Lyndsey C. reports out**

- Very proud TRIO alum and director of an UB grant in VT who is here because of the support and mentorship of TRIO professionals.
- My goal is to keep NEOA moving forward
- We'll also take a look at existing frameworks including by-laws and seeing what needs to be updated/changed.

**Past President's Report- Deb M. reports out.**

- Two major responsibilities: first is FairShare. Thanks to everyone who bought raffle tickets to support FairShare raised \$870.
- States have been making contributions, we are currently 75% of target. We hope to meet target by the end of the fiscal year.
- Second is encouraging people to participate on the NEOA Board. We have a slate of members running for Board positions. Requests nominations from the floor, none received.
- Invites nominees on slate to share about themselves: Dr. Kevin Linton, Yara Zoccarato, Julie Finnegan, Julie Coon, Julio Muniz, Arielle Derival-Joseph, Terry Charlton, Becky Carrasquillo, April Donahue, and Dylan Bertolini

**Action Item: Sarah moves to elect slate by acclamation as presented with separate vote for President Elect**

**Seconded by: Josh seconds**

**Question about election of VP**

**Motion passes 87 yeas, one abstention**

**Old Business: None**

**New Business:**

- Silent auction is closed
- Football raffle is still open
- Biddingforgood.com/NEOA is still open until 4/28
- Will accept gift cards for online auction
- New Board has been elected for the 23-24 year:
  - Lindsay Carpenter, President
  - Yara Zocarrato, President-Elect
  - Beagle Bourgault, Treasurer
  - Julie Coon, Secretary
  - Julie Finnegan, Vice President
  - Julio Minuz, CT State Liaison



**NEOA Annual Business Meeting- Friday, April 7, 2023**

**8:45-10:00AM**

***Westin, Portland, ME***

- Terry Charlton, ME State Liaison
- Arielle Derival, MA State Liaison
- Becky Carrasquillo, NH State Liaison
- April Donahue, RI State Liaison
- Dylan Bertolini, VT State Liaison

**Motion to adjourn: Jes C**

**Seconded by: Jess P**

**Motion passes unanimously, 88 yeas, 0 nays, at 10:16 AM.**

**Next NEOA Business Meeting:**  
NEOA Conference 2024, VT