

**New England Educational Opportunity Association  
4<sup>th</sup> Board of Directors Meeting 2016-2017**

<b>NEOA Agenda</b>	
<b>Tuesday</b>	<b>April 11, 2017 – Business Casual attire is suggested</b>
<b>3:00 -6:00 PM</b>	NEOA Official Board of Directors Meeting Call to Order <b>Action:</b> Approval of Agenda Secretary's Report <b>Action:</b> Acceptance of January 2017 Board Meeting Minutes Treasurer's Report <b>Action:</b> Acceptance of Treasurer's Report
<b>3:30 PM</b>	Meet with COE President Maureen Hoyler  Finance Committee Report Vice-President's Report – Run down of Conference Schedule Past President's Report President's Report <ul style="list-style-type: none"> <li>• Review Business Meeting Agenda/Plan</li> </ul> President-Elect's Report State Reports <b>Committee Reports:</b> <ul style="list-style-type: none"> <li>Membership</li> <li>TRIO Day</li> <li>Alumni</li> <li>NEOA Achiever</li> <li>Development</li> <li>Advocacy: Legislation &amp; Education/State Initiatives</li> <li>Technology</li> <li>Professional Development</li> <li>Public Relations</li> <li>Newsletter</li> </ul> Old Business New Business Adjourn (6:00 PM)
<b>6:30 PM</b>	Dinner at Portland Pie Company 51 York St, Portland, ME 04101

## NEOA Official Board Meeting

### Call to Order 03:07 PM Quorum Established at 03:09 PM 16/25 – (see end of minutes for attendance)

- **Roll Call** by Stephanie Cruz at 3:09 PM
- **Quorum** established 18 of 25 voting members

Ramon presented agenda. Maureen will join us to speak to board on some current issues/developments. She may join out of sequence.

**Action:** To approve the agenda

**Motion by:** [Gaelyn Hastings](#)

**Second by:** [Melissa Goyait](#)

**Motion carries, unanimously at 03:12 PM**

### **Secretary Report:** Stephanie Cruz reports out

- Minutes were sent via email
- Several copies available for last review

**Action:** Acceptance of January 2017 Board Meeting Minutes with changes

**Motion by:** [Elaine Leavitt](#) to accept the January 2017 Board Meeting Minutes as amended

**Second by:** [Taryn Tomkins](#)

**Motion carries, unanimously at 03:15 PM**

### **Treasurer Report** – Adam Shaughnessy, reports out- please see written report for full details

- Has been a busy couple of months with TRIO Day and PDD's and conference
- Electronic access to account
- Review by accountant came back clean
- Look at president's expenses year to year
- Looks relatively good
- Work on taxes
- Will get everything filed
- There were requests from every state for Policy Seminar additional money but two (1 MA and RI) request not used
- Policy and Trio re-imbursments ready now
- Budget – TRIO Day well under budget. Most Policy stuff under budget
- Overage on PDD but got more back then budgeted for \$35K for conference cut today
- \$10,000 expense for 2018 conference to secure site (budgeted at\$1,000)

**Action:** Acceptance of Treasurer's Report

**Motion by:** Gaelyn Hastings approve Treasurer's Report

**Seconded by:** Tammy Gewhr

**Motion carries unanimously @ 03:25 PM**

**The Stoweflake requested \$10,000 deposit signed contract for 2018 annual conference**

**Motion By:** Gaelyn Hastings to approve overage for the line item for the 2018 NEOA Annual Conference

**Seconded by:** Jane Kimball Foley

**Motion carries unanimously 3:27 PM**

**Finance Committee** – Karen Madden reports out - please see written report for full details

- Reconciled books, stated Adam does all the work and has done a great job
- Working in locating paperwork on the \$12,000 7yr CD
- Have not been able to get in
- Have to switch the signer from Kristin Hagopian/Gaelyn Hastings to Adam. This is in process now

**Vice-President's Report** – Steve Visco reports out - please see written report for full details

- 231 registered (225 budgeted) for the conference
- Steve Mentioned the importance of the food costs and the meals we offer
- Dinner is twice as much as lunch, worth looking into for the future
- AV costs add up... like \$8,000

**Maureen Hoyler**

- Introductions from all board members and Pres Hoyler
- Indicated that she has been meeting with the various regional board to hear from us and share information/updates
- Update since Policy... two days after we left Policy Seminar, Congress tried for 'repeal and replace' vote. As a result lost political weight by president, speaker, and freedom caucus.
- Need 215 votes to pass anything. If Freedom Caucus chooses not to vote, could affect ability to pass anything
- Next big issue is the budget (not taxes) FY 17 – Senate 4/24<sup>th</sup> house 4/25 – have until 4/28 to solve the budget. Sense is that president should keep out of it OMB indicated Pres wants input. Still a chance the Omnibus could pass. Short term CR's could be a problem especially for June 1 start date UB's. We are still pressing for an Omnibus.
- Maureen called for folks to get with members and push for an omnibus.

- Karen Madden mentioned there is no appetite for closing the government this time

### **Upward Bound Competition**

40 UB applications were rejected for non-compliance (directions)

Technical issues e.g. spacing, cover pages; over budget; late applications. Most rejections attributed to the double spacing issue. One graphic software squeezed the charts/graphs that in 'word' were fine, but were distorted.

**Skinny Budget** – President's request for 10% TRIO cut and elimination of GEARUP. The Gear up situation more problematic issue

### **Leadership development – Princeton**

- Intent for state president-elects to meet in NJ. You make us work you are COE are effective if states are not strong then org not strong
- Limited money will be available to states. Hopeful that support would be minimal for east coast states as those coming from west will have a significantly greater need for support.

**Anniversary of HEA - November 8<sup>th</sup>** looking for SSS and McNair's to host 1<sup>st</sup> gen events on campus. Contributions to unmet need... forums, etc. COE is looking to have pre college programs to do a "Hunger Is" event. This is a major charity supported by TRIO alum and RI native Viola Davis

### **Policy Seminar -**

VT – Per Karen M visits went well

NH - Melissa Goyait asked about the status of Senate letter. It is still being prepared

Randy Schroeder brought up concerns about the schedule – While intent was to increase chance of meeting with members as the change was a better fit, many states reported fewer visits: NH, RI (2 of 4), VT did not speak with Leahy, Elaine Leavitt spoke about alumni event. Maureen very happy with the event. Cannot run concurrently with ED. Don't have a great solution yet. Maureen reports that members who COE spoke to had great response, and that never had so many congressional members attend the Policy Seminar.

Steve Visco reports would like to continue the extra funding for the states.

Ramon Gonzalez asked about other regions. Maureen reports that other associations such as NAEOP (northwest association) has really increased its funding for policy. Nothing more important than Policy. Building leadership

Melissa commented on how the report out session was smallest she could recall. And many commented that some had to leave before report out session as staying would have required another night at the hotel.

**President-Elect's Report** – Jane Kimball- Foley reports out - please see written report for full details

- Attended Policy Seminar
- One of her roles on COE board is to serve on Conference Committee – Jane will be responsible for securing moderators (120 needed)
- Jane encourage board members to volunteer to serve as moderators
- Leadership forum
- Organized Past president's dinner for tomorrow
- Has participated in Fair Share conference calls
- Senior college administrators from area schools are coming to the trio achievers luncheon

**Past President's Report** – Gaelyn Hastings reports out - please see written report for full details

- State leadership committee, grass roots idea
- Partnership standards
- Commented on conference calls on Princeton partnership, NACADA
- Nominations
  - Almost a full slate.
- Encourage members to use SALT online tools
- Working with Reggie about Comcast sponsorship
- NEOA is at 73% of fair share. Commented on how the was pretty low % for NEOA. Stated super important to support COE and work now more than ever.
- Commented on upcoming NEC events and encouraged all states to attend events

**President's Report** – Ramon Gonzalez reports out - please see written report for full details

- Spoke about Legs n Regs training in Dallas where he and Karen Keim were faculty
- Was at successful TRIO day in RI
- Contracts for 2018 for TRIO Day and Annual Conference
- Commented again on the Nov 8<sup>th</sup> HEA anniversary
- Spoke about the Princeton training for State President-elects
- Commented on the money for Princeton
- Urge everyone to do it commitment that is worth

**Committee Reports:**

**Membership** – Kristin Hagopian reports out - please see written report for full details

- 220 paid members (114 in January)
- 41 new members

- Contacted unpaid members
- Reconciling checks with no names from institutions
- Additional invoices to go out

**TRIO Day** – Maria Muccio reports out

- 479 registered; College fair 59 registered plus 3-4 walk in and register onsite!
- Survey has been sent to all
- Some requested more time for programs to interact with each other

**Alumni** - Randy Schroeder reports out - please see written report for full details

- Breakfast for alumni 8-930
- Stop by if you like
- National TRIO Achiever deadline coming up. Encouraged folks to submit nominations
- Also asked folks to direct students to TRIOalumni.org

**NEOA Achiever** – Debbie McCann, reports out, see written report for details

- Luncheon is all set for tomorrow
- 2 Achievers and 2 Rising Stars
- Panel of 5 readers from Maine area
- Every nominee is amazing
- Applications 20 received
- Karen Madden mentioned that it would be good to acknowledge the nominees - perhaps in the booklet

**Development** – Reggie Jean reports out - please see written report for full details

- \$1000 sponsorship received from Bowdoin College
- MWCC contribution to president's reception
- Truly NE auction online till 8pm. Please keep bidding
- Comcast sponsoring \$1000 for coffee break

**Advocacy: Legislation & Education** and **State Initiatives** – Ray on behalf of Sarah Morrell reports out - please see written report for full details

- State proposals received from: MA & VT, ME (pending)
- Two Spraggins awards
- Bylaws changes to be addressed next yr. President will convene committee to present changes

**Technology** – Ramon on behalf of Casey Henderson, attending AMLI, see written report for details

- Casey is attending last sessions for AMLI

- Any tech support will be appreciated for the conference please let Casey know if you are available
- Has updated NEOA web site

**Professional Development & Public Relations** – Laura Mielke reports out - please see written report for full details

- Has done some follow up on fall PDD events. Tracking down to wrap up fees
- Thank you to Randy Schroeder for pulling things together
- Focus on next year events & round tables
- Ry noted that moderators need for Roundtables for annual conference (please see Steve)
- With regard to AMLI (Arnold Mitchem Leadership Institute) worry about the haggle and stress for Craig to keep expenses low
- We need to touch base with director (Craig Werth) and make sure we budget real \$ for next go round
- Tony, Randy and Gaelyn took great photos at TRIO Day
- Happy Birthday Laura!

**Newsletter** - Elaine Leavitt reports out - please see written report for full details

- Asked items from state presidents on events fro newsletter. And programs that had not been featured Spring edition, next week
- How long for slate vote
- Record paid members

**State Reports: NH, RI, VT, CT, ME, MA - Please see written reports for all**

**CT** – David Celotto - please see written report for full details

**ME** – Laurie Davis - please see written report for full details

**MA** – Taryn Davis - please see written report for full details

**NH** – Melissa Goyait - please see written report for full details

**RI** –

**VT** - Jennifer Garrett-Ostermiller - please see written report for full details

**Old Business –**

-

**New Business –**

Ramon there are many NEC event in the DC area and it was suggested to have Kim Jones attend on NEOA behalf.

**Motion:**

**Motion By:** Reggie Jean to give Kim Jones of COE honorary NEOA membership to represent NEOA at NEC events in Washington, DC

**Seconded by:** Stephanie Cruz

**Discussion:**

Kim is an expert – She is uniquely positioned as a high level lawyer to ask questions about legislative stuff

She would have same benefits as affiliate member

Jane Kimball Foley this hold thru September and then renew next year

**Motion carries unanimously 5:28 PM**

Jane Kimball Foley –

Sought input from board members regarding an ongoing situation with her institution. Challenge with her institution as she is not getting support if the institution and was told to cut back in the time commitment for NEOA. Seems they have concerns about time commitment to NEOA Board meetings (5), COE Board Meetings (5), State Meetings (6), and various events such as – Professional Development Days (PDD), TRIO Day, etc.

- Her institution proposed having all board meetings in Wells, ME
- Or – having Friday/Saturdays
- Or Skype or some remote meeting options

Possible solutions include having people fill in at state conferences. Travel is hard on all programs

**Motion by:** Gaelyn Hastings to adjourn

**Seconded by:** Elaine Leavitt

**Passes unanimously @ 5:53 PM**

**Board Meeting Adjourned: 5:53 PM**



**2016-2017 NEOA Board Members**

VOTING MEMBERS				
OFFICER/CHAIRPERSON	NAME	Voting	Present	Absent
<b>Executive Board:</b>				
<b>President:</b>	Ramon "Ray" Gonzalez	1	X	
<b>Past President:</b>	Gaelyn Hastings	2	X	
<b>President-Elect:</b>	Jane Kimball Foley	3	X	
<b>Vice-President:</b>	Steve Visco	4	X	
<b>Treasurer:</b>	Adam Shaughnessy	5	X	
<b>Secretary:</b>	Stephanie Cruz	6	X	
<b>State Liaisons:</b>				
CT	Shoshannah Henry	7		
ME	Teri Morse	8	X	
MA	Andrea Dawes	9	X	
NH	Tammy Gewehr	10	X	
RI	Jacqueline Mane	11	X	
VT	Jennifer Garrett-Ostermiller	12		
<b>State Presidents:</b>				
CT	David Celotto	13	X	
ME	Laurie Davis	14	X	
MA	Taryn Tomkins	15	X	
NH	Melissa Goyait	16	X	
RI	Anthony Carrion	17		
VT	Kelley Beckwith	18	X	
<b>Standing Committees Chairs:</b>				
Development	Reggie Jean	19		
Finance	Karen Madden	20	X	
Legislation & Education	Sarah Morrell	21		
Membership	Kristin Hagopian	22	X	
Technology	Casey Henderson	23		
Professional Development/ Public Relations	Laura Mielke	24	X	
TRIO Day	Maria Muccio	<b>25</b>	X	
Nominating	Gaelyn Hastings			

COUNT OF VOTING MEMBERS PRESENT

**19**

<b>NON-VOTING MEMBERS</b>				
<b>Co-Chairs</b>				
TRIO Day Co-Chair	Chuck Youn	1	X	
<b>Ad Hoc Committees:</b>				
Alumni Relations	Randy Schroeder	2	X	
NEOA Achievers Awards	Debora McCann	3	X	
Newsletter	Elaine Leavitt	4	X	
<b>COUNT OF NON-VOTING MEMBERS PRESENT</b>				<b>4</b>

**Total Voting Members: 25**

**Voting members present: 19 total**

**Quorum Established: 18/25 at 03:09 PM**

**Full attendance during meeting total: 23/29 for the meeting**

**Respectfully submitted for review: June 5, 2017 by Stephanie M. Cruz**