

New England Educational Opportunity Association  
2011-2012 Board of Directors Meeting

Embassy Suites  
**Portland, ME**

November 08, 2011

9:00 am – 10:15 am	<b>NEOA Official Board of Directors Meeting</b> Roll Call  <b>Directory Updates</b> Call to Order <b>Action:</b> Approval of Agenda  Secretary's Report <b>Action:</b> Acceptance of September 2011 Board Meeting Minutes  Treasurer's Report <b>Action:</b> Acceptance of Treasurer's Report  Past President's Report President's Report President-Elect's Report Vice-President's Report  (15 minute break)
10:15 am – 11:00 am	State Reports: <ul style="list-style-type: none"><li>• Connecticut</li><li>• Maine</li><li>• Massachusetts</li><li>• New Hampshire</li><li>• Rhode Island</li><li>• Vermont</li></ul>

	<p>Committee Reports:</p> <ul style="list-style-type: none"> <li>• Alumni</li> <li>• Development</li> <li>• Disability Concerns Taskforce</li> <li>• Finance Committee Report</li> <li>• History &amp; Archives</li> <li>• Legislative &amp; Education</li> <li>• Membership</li> <li>• NEOA Achiever</li> <li>• Professional Development</li> <li>• Public Relations</li> <li>• State Initiatives</li> <li>• Strategic Planning</li> <li>• Technology</li> <li>• TRIO Day</li> </ul> <p>Old Business</p> <p>New Business</p> <p>Adjourn</p>
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MEMBERS PRESENT:

Daniela Adler, Jess Berry, Margaret Coan, Allison Cox, Dori Fellman, Ginny Fowles-Ward, Tammy Gewehr, Ramon Gonzalez,  
 Andrew Goodwin, Pati Gregson, Casey Henderson, Reggie Jean, Jennifer Jones, Monda Kelley, Julie Kimball, Evette Layne,  
 Karen Madden, Laura Mielke, Sarah Morrell, Angela Quitadamo, Rebecca Sonn, Steve Visco, Dave McGuire

ABSENT:

Kwasi Gyambibi, Erica Coleman, Sue Keefe, Nella Signorello, Rick Williams, Charles Desmond, Paul Lynskey

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Agenda Item	Discussion	Action
<b>Call to Order</b>	Pati called the meeting to order.  <b>Action:</b> Approval of the agenda	Steve's motion to approve the agenda, Reggie seconded. <b>Motion carries.</b>
<b>Roll Call</b>	See List Above ~	
<b>Secretary's Report</b>	Tammy- <b>Action:</b> Acceptance of September 2011 Board Meeting Minutes Only change was to clarify wording in the Finance Committee Report (p 4). <b>Change from:</b> Net loss of \$21,420. for the year. <b>Change to:</b> Projecting a net loss of \$21,420. for the 2011-2012 approved budget.	Steve made motion to approve September minutes, Evette seconded. <b>Motion carries.</b>
<b>Treasurer's Report</b>	Julie- <b>Action:</b> Acceptance of Treasurer's Report Some activity since the last meeting: <ul style="list-style-type: none"> <li>• Second deposit for the April 2012 conference of \$10,000.</li> <li>• Outstanding reimbursement for one state for policy seminar (March 2011).</li> <li>• Bonding and insurance payment for renewal of current fiscal year 2011-2012</li> <li>• Paid hotel costs for Board Meetings for September (hotel and meals) and November (hotel only) of \$5,481.79.</li> <li>• Incoming funds include membership dues, state dues (from four of six states) and collection of two outstanding payments from 2011 conference.</li> </ul> More outgoing than incoming at this point.	Motion made by Evette to approve the treasurer's report. Steve seconded. <b>Motion carries.</b>
<b>Finance Committee Report</b>	Steve- Julie talked to accountant about looking fiscally responsible. He suggested we add notes to the summary page of the review to reflect the last few years history and why we were running a deficit budget this year.  Will decide later in the week (with Nella) on a hotel for TRIO Day. Work with Evette to get sites identified for TRIO Day and conference for 2013. Suggested consistency with the finance committee approving the decision of the site (for TRIO Days) far enough in advance so we have negotiating power.	

	Discussion ensued.	
<b>Past-President's Report</b>	<p>Reggie-  Visited Vermont's meeting a couple weeks ago (Pati was in San Diego).  Updated the nominations form for 2012-2013. Pres-Elect, treasurer, secretary.  Past-pres position is to welcome new members to the association. Reggie asked that new members' names be passed to him so he can welcome them to NEOA.</p> <p>List of names was passed showing who has been in attendance at representatives meetings. He suggests that members speak with representative after the speech to introduce themselves and ask for TRIO support.</p> <p>Gear-up funding has been cut, tough competition for Talent Search, UB is going to be even tougher. There will be extra programs added to UB. McNair will follow UB's due date.</p>	
<b>President's Report</b>	<p>Pati-  Dr Mitchem sent an email this morning about real concerns. Dr. Ochoa does not appear supportive about TRIO programs.  Pati is looking to have a conference call with COE next week. She is currently working on this.  Training on media relations.  Attended MEOA conference in Worcester. Apologized to NH for not attending their conference.  COE is sending Allison Cox to DC for the John Kerry petition.  Jen Flanigan, working with her on how to collaborate at the state house.</p>	
<b>President-Elect's Report</b>	<p>Evette-  Attended MEOA conference in Worcester, Oct 18, 2011. Spoke to assembly about the importance of contributing to Fair Share.  NEOA Fair Share State Report indicated we're at 30% of goal, tied with Aspire. Westopp is ahead of all of us with 35%. The report reflects states percentages at this time. Asked membership for full cooperation. Will also outreach to colleges who are not currently members.  Tried to find signatures for John Kerry petition. Sent signatures to Kimberly Johnson.</p>	
<b>Vice-President</b>	Jennifer and Karen-	

<b>Report</b>	First conference meeting last week. All committee positions have been filled. Next step, decide on theme for conference. Ramon working on vendors. Patrice Lincoln doing advertising and booklet. Asked for suggestions for keynote speakers. Leadership institute, workshop will be done to recruit the next cohort. Reggie suggests the committee ask Sigh Searles if he is willing to lead the institute again this year.	
<b>Alumni</b>	Ramon- Reach out to alumni on Facebook page.	
<b>Development</b>	Rebeccah- Aligning activities with TRIO. Will meet w/Channa regarding activities of last year and online auction for the annual conference. Next meeting will have more to report on.	
<b>Disability Concerns</b>	Dani- Nothing to report	
<b>History and Archives</b>	Reggie- Stan Salett event at Boston University on October 5 with about 40 people in attendance. He is the one credited for the idea of UB. Great event, people asked questions, books were sold. Stressed the importance of alumni telling their story to preserve the programs.  Reggie is working to get media publicity and press release around alumni and their accomplishments.	
<b>Legislation and Education</b>	Sarah- Not much in addition to state legislation report. She will be active with conference calls. Suggests others participate as well. Karen Madden asked for 'talking points'.	
<b>Membership</b>	Ramon- 72 paid members. This is before SSS Prof Dev Day. Last year there were 91 at this time. Sent out emails to ask members to submit their payment for dues.	
<b>NEOA Achiever</b>	Rick - not present	

<b>Newsletter</b>	Laura- Going to a more online format for newsletter. Goal for newsletter to be quarterly.	
<b>Public Relations</b>	Angela- ---	
<b>Professional Development</b>	Ginny- Two day event for EOC, nearly 30 people in attendance. Weather made it difficult/impossible for many to attend. Expecting a few membership checks, will pass them on to Ramon. This Thursday, November 10 <sup>th</sup> is the SSS event that Randy Schroeder has put together. McNair had a grant-proposal writing event slated, however it was canceled due to a family emergency of the host school. Opened suggestions for Webinar topics. Julia Tower has offered to lead a UB grant writing workshop. Suggested by Reggie that it be held centrally in Southern Maine or Southern NH. Reggie suggested a webinar on innovative things that could help UB meet their goal of serving more students on less funds. Drew suggested, rigorous curriculum for pre-college programs.	
<b>State Initiatives</b>	Sarah- Great turnout for state initiative proposals for Nov 1 cycle. Will let states know results in a timely manner. Looking to start the next round, which use matching funds, these will be due Dec 1. Hoping to talk about Policy Seminar at next board meeting. Sarah sent out the RFP to the NEOA membership before the meeting, and posted it to the NEOA web site.	
<b>Strategic Planning</b>	Paul not present-	
<b>Technology</b>	Casey- Made a few routine updates to the website: board nominations, additions to the calendar. In addition has been working on his state website.	

<b>TRIO Day</b>	Nella not present-	
<b>State reports:</b>		
<b>Connecticut</b>	Steve- (representing CT for Kwasi) CAEOPP conference to be held next week. The CAEOPP brochure is near completion.	
<b>Maine</b>	Jess- Membership chair is in place. Maine submitted an application for NEOA State Initiative Funds, and Dave Mequire is working to secure Susan Collins vote on the Jobs Act.	
<b>Massachusetts</b>	Allison- Quotes from CPA to do MEOA taxes. New board elected at conference. Sarah Morrell identified as liaison for COE partnership development to oppose cuts to programs. Angela Quitadamo is MEOA Fair Share Chair. State initiatives grant was submitted by Drew Goodwin for MEOA Policy Fact Book update. Request sent to MEFA to continue sponsorship for 2011-12 fiscal year. MEOA conference was Oct 18 <sup>th</sup> . 109 attendees. Kim Jones from COE presented. Petition to John Kerry was circulated at the conference.	
<b>New Hampshire</b>	Dani- State meeting on October 28 <sup>th</sup> . Ken Johnson, sociology professor at UNH, gave a presentation on demographic changes in NH past and projections. Will focus our energies on Jeanne Shaheen and gaining her support. Carol Shea-Porter will run against Paul Hodes, will focus our energy there since she has been very supportive in the past. Dan Gordon submitted a grant for booklet printing costs.	
<b>Rhode Island</b>	No report	
<b>Vermont</b>	Monda-	

	<p>Conference was in October, Roots of Success was theme. Paul Lynskey was key-note and did a great job on advocacy.</p> <p>State initiatives grant will be submitted next week.</p> <p>Policy seminars nominees will be selected next week.</p> <p>NEOA state initiative submitted for April.</p>	
<b>Old Business</b>	--	
<b>New Business</b>	--	
<b>Adjourn</b>	Meeting was adjourned	<p>Steve made motion to adjourn meeting,  Tammy seconded.  <b>Meeting adjourned</b></p>