

New England Educational Opportunity Association
2010-2011 Board of Directors Meeting

Boston University
10 Buick Street

June 10, 2011

9:30 am – 10:30 am	<p>NEOA Official Board of Directors Meeting</p> <p>Roll Call</p> <p>Call to Order Action: Approval of Agenda</p> <p>Secretary's Report Action: Acceptance of April 2011 Board Meeting Minutes</p> <p>Treasurer's Report Action: Acceptance of Treasurer's Report</p> <p>Vice-President's Report</p> <p>Past President's Report</p> <p>President's Report</p> <p>President-Elect's Report Action: Acceptance of 2012 Conference Site</p> <p>(15 minute break)</p>
10:30 am – Noon	<p>State Reports:</p> <ul style="list-style-type: none">• Connecticut• Maine• Massachusetts• New Hampshire• Rhode Island• Vermont

	<p>Committee Reports:</p> <ul style="list-style-type: none"> • Alumni • Development • Disability Concerns Taskforce • Finance Committee Report <ul style="list-style-type: none"> Action: Acceptance of Accountant's Report • Legislative & Education • Membership • NEOA Achiever • Newsletter • Professional Development • State Initiatives • Strategic Planning • Technology • TRIO Day <p>Old Business</p> <ul style="list-style-type: none"> • NEOA Conference Business Meeting <p>New Business</p> <ul style="list-style-type: none"> • Summer Board Contact • 30th Annual COE Board Contacts <p>Adjourn</p>
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Members Present:

Reggie Jean, Patricia Gregson, Karen Madden, Julie Kimball, Tammy Gewehr, Gaelyn Hastings, Laurie Davis, Kwasi Gyambibi, Dori Fellman, Ted Ogaldez, Tracy Karasinski, Sarah Morrell, Adaline Mirabel-Camacho, Ramon Gonzalez, Ginny Fowles Ward

ABSENT:

Maribel Sanchez; Sue Keefe; Rick Williams; Sara Henry; Anne St. Pierre; Daniela Adler;
Monda Kelley; Angela Quitadamo; Bill Talbot; Claudia Erazo

Agenda Item	Discussion	Action
Call to Order	<p>Reggie called meeting to order</p> <p>Action: Approval of agenda- Motion to approve agenda as presented</p>	<p>Motion by Dori to accept agenda, seconded by Karen. Motion carries</p>
Roll Call	See List Above ~	
Secretary's Report	<p>Tammy- Tracy; pg 2-finance committee, 3rd line down insert received. Reggie; pg 2- role to roll, Pres Report COE changed to NE Council Channa; development- live auction put in Online to avoid confusion. Julie; pg 3- first line, \$75,000 balance "in reserves"</p> <p>Action: Acceptance of April 2011 Board Meeting Minutes</p>	<p>Motion to approve April 5, 2011 Board Meeting minutes by Pati, seconded by Adaline, Motion carries</p>
Treasurer's Report	<p>Julie- Currently still anticipating \$3,000 in registration fees from annual conference. Conference costs came in at half the expected cost. Tracy mentioned deposit of \$10,000 for 2012 conference hotel deposit, Pati confirmed. Reggie stated COE ad and books from today's presentation will be added to costs and costs from alumni event two weeks ago. Bottom line from income and expenses: \$133,292.99, everything w/exception of above. Reggie clarified that he meant: Budget for this year in terms of expenses in income: net income: \$62,780.74</p> <p>Action: Acceptance of Treasurer's Report</p>	<p>Karen made motion to accept treasurer's report, Adaline seconded. Motion carries</p>
Vice-President's Report	<p>Sara Henry and Anne St Pierre- Not present. Report was submitted via email.</p>	

Past-President's Report	Karen- Submitted report online. Please ask if you have questions.	
President's Report	<p>Reggie- Spoke to RI regarding state of RIEOA. Looking to meet with RI staff, Sarah Morrell and Joe Costa to discuss future possibilities.</p> <p>Discussed the use Google Docs w/Pati in order to save NEOA documents. Looking at places of storage to access materials that are part of NEOA history. Checking costs, for future boards to consider.</p> <p>NE Council forwarded a report of their activities. Reggie passed the report around. Looked at survey for the Alumni event w/Survey Monkey. About 30 attendees, including students and professionals. Ramon and Monda put it together. Lourdes and Adaline were present. An alumnus of UB (Teng) is tracking NEOA on Google Maps.</p>	
President-Elect's Report	<p>Pati- Report submitted on Google Docs and by email. Highlights; Gov Deval Patrick was on Mt Wachusett Community College campus yesterday. Aware of UB and ETS. Not running for re-election.</p> <p>Stoweflake is site of 2012 conference. Was voted on by the Board via Survey Monkey. Action: Acceptance of 2012 Conference Site</p> <p>2012 budget will be finalized over summer. Looking to create committees. Mike recommended 3 areas to look at: Board positions; ad-hoc and standing committees; election procedures including a mechanism to elect officers if candidates have not been identified by annual meeting. Also suggested rewording to state that individuals must be NEOA members to run for office. Membership categories should be evaluated in order to remove or put into practice.</p>	<p>Adaline made motion to accept the electronic vote made by NEOA Board members for conference at Stoweflake hotel, Gaelyn seconded. Motion carries</p>
Alumni	Ramon- 220 members on FB page. Offered the alumni page for individual programs to use to advertise events.	

Development	<p>Channa- Anticipating \$6,619 for online portion of auction from 2011 conference. \$1,000 will go into paying for expenses to Bidding for Good, which leave approx \$5,500 net. Need to assess whether we want to do this for next year. Subscription has expired but they have extended it until June 30th for a cost of \$200. Cost is normally \$500. Channa is recommending someone take it over for next year. Asking for board's opinion, need to respond by June 30th. Discussion ensued regarding time demands on running the online auction. BU donated \$1,000 for board member expenses. \$31,000 total donations for the year.</p>	<p>Kwasi made motion to renew subscription for Bidding for Good for \$295, Gaelyn seconds. Motion carries</p>
Disability Concerns	<p>Dani- Not present. Report was emailed.</p>	
Finance Committee Report	<p>Tracy- Committee conversation centered on where we need to grow and how can we spend our money. CT Know How to Go Lumina grant is going well. Some funds left to be spent on professional development.</p> <p>Encouraged next year's board to look into investing in other avenues than CDs. Sarah suggested LI foundation to help sustain program.</p> <p>There are 3 weeks left to meet Fair Share goal, we discussed how NEOA could help with this. Pati suggested that NEOA could match funds for new incoming donations, up to \$1,000. (Per person) with a cap of \$10,000, until Fair Share closes. RI and CT have yet to meet FS goals. It was suggested to support states that have not met Fair Share. Kwasi was opposed to just giving money to make up deficiency. Pati suggested framing this in that NEOA is able to do this because of cost-saving measures and the political climate of the current times. Fair Share deadline is Thursday, June 30th. So new donations must be received by June 24th to be sure NEOA can send check by deadline.</p> <p>Action: Recommendation regarding Fair Share Action: Acceptance of Accountant's Report</p> <p>Review of records of 2009-2010. Available to all if you would like to read it.</p>	<p>Motion for NEOA to match Fair Share individual donations of up to \$1,000 with a max overall cap of \$10,000.</p> <p>Pati makes motion, Sarah seconds it Motion carries</p> <p>Karen made motion that 2009-2010 Accountant's Report and Management letter be accepted, Ginny seconds. Motion carries</p>

Legislation and Education	Sarah- Challenges the board (who received book (by Suzette Martinez Strandring) from op-ed presentation this morning) to submit op-ed by end of this fiscal year. Monday June 13 th from 9a-4p; College and Career Readiness Summit conference on Creating Effective Transitions for Adult Students.	
Membership	Ramon- 259 members, 37 have not paid. Have been outstanding since beginning of year.	
NEOA Achiever	Rick- Not present, forwarded his report.	
Newsletter	Laura- finishing the 3 rd newsletter before next week. Asked for photos about events that happened in each state and a short summary of the event to include in future newsletters. Alumni newsletter was sent out in April.	
Professional Development	Ginny- There were two webinars, one in May and early June. The May webinar was Building Educational Relationships w/Boys. Slides from this webinar are on the NEOA website. Most recent webinar, from folks in Boston, was regarding online data tools regarding census data. Ginny is working on getting slides from the presentation to post as well. GoTo webinar is able to offer 4 webinars for a total of \$99 as a trial membership subscription. GoTo webinar is great and easy to use, downside is that it has a preference for PCs. All presenters were on Macs and the program was not compatible. \$99/month but our time frame is short and they accept subscription from month to month. Ginny suggests subscribing for the future. Ted suggested providing webinars for state presidents on certain topics.	
State Initiatives	Sarah- Status is that we have three for the year: NH, VT and MA. States have until the end of August to request funds of \$250. The state initiative grants, at the COE level, have been renamed the Paul T. Spraggins State Initiative Awards. COE will be sending out awards for state associations. If you feel your state has been doing a lot of work in the areas outlined on the report card please report items.	
Strategic Planning	Mike- Nothing new to report.	

Technology	Casey- Updated the website and NEOA calendar with information about webinars and alumni events. Set up a mailing list (listserv) for UB grant proposal writing, 23 signed up to date. To subscribe, contact the technology chair.	
TRIO Day	Bill- Not present, submitted report online.	
State reports:		
Connecticut	Kwasi- Able to secure Know How To Go grant. Donna Thompson was a great help with this. Next year all officers are returning w/exception of Erica Coleman who will be state liaison. Kwasi will remain president of CT for next year. Report was submitted.	
Maine	Dori- Conference date set for Jan 4, 5, 6 but dates may change. Transitioning for Jess Berry to take over for pres in the fall. Shawn Graham is Pres-Elect. Calendar has been set. Sub-committee on advocacy set. Want to get membership more involved. Full-slate of officers in place for next year. In the fall will assess nominees for policy seminar.	
Massachusetts	Gaelyn- State conf set for Oct 18 th . MEOA working on a strategic plan in order to post on website. The goal is to have it ready by state conference. Working w/treasurer and president-elect to collect names for new CPA to do accounting, for tax purposes. Advocacy day, met w/state reps. Will get easier through the years but was successful this year. Leadership- was followed up. 18 people were present. Reggie spoke. Good feedback, lots of information. State liaison came out of this. Andrew Goodwin was voted in at the 2011 annual conference, president will be Allison Cox. She was treasurer for a few years and has worked on the website.	
New Hampshire	Dani- Not present, but forwarded report. Oct 28 th date set for state conference at UNH.	

Rhode Island	Tracy- No date set at this time for state conference. UB, ETS, SSS end of year commencement; presentations by presidents, VPs, etc. CCRI c commencement was an opportunity to make contacts with Congressman Cicilline. State liaison, Erica Cousins was elected. Good lead on president.	
Vermont	Monda- Begun working on the state conference. Set for Oct 11 th . Pro website up and running. New slate of officers is in place. Monda is working hard w/alumni website. It is up and running. 182 alumni on the page. All programs are represented. Webinars were well attended. Setting a plan on how to recruit new officers. Jennifer Jones and Karen Madden are co-chairs for 2012 conference.	
Old Business	NEOA Conference Business Meeting- Tammy sent out draft of business minutes. Please look it over and email corrections to Tammy.	
New Business	Reggie will send out a list of past NEOA Board members and has requested that updated contact information be sent to COE or Reggie.	
Adjourn		Motion to adjourn meeting by Karen. Seconded by Dori. Motion carries